

Meeting Book - Foundation Academy January 29, 2020 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Jacqui Griffith / Jacqui Griffith called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, January 29, 2020 at 6:03 PM in Room G36 (Basement) of 363 West State Street, Trenton, NJ 08618. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Allan Kehrt. Stephen Silverman, Kimme Carlos. Absent - Patrick Hall.

Presented
by: Ms
Jacqui
Griffith

B. Pledge Of Allegiance

Presented
by: Ms.
Jacqui
Griffith

C. Record Attendance and Guests

Staff present: Graig Weiss, Chris Lessard, Ryan Kiple, Angela Joyner, Venetia Birchmore, Kathleen Reilly Streicher, Melissa Campbell, Natasia Cooper, and Rachael Binz, in the capacity of secretary to the board. Public present: None

D. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented
by: Ms.
Jacqui
Griffith

E. Leader Introductions

Graig Weiss introduced Angela Joyner (Middle School Campus Leader) and Venetia Birchmore (Intermediate School Principal in Residence) to the Board of Trustees.

F. Mission Moment

Ryan Kiple shared a portion of the high school winter concert performance and presented his plan for the music program.

Ryan Kiple

1. [High School Winter Concert Video](#)

2. The Future of Music at FA

G. Public Participation

H. Upcoming Events

1. 100 Men Welcome

7:00 - 8:30 AM on January 31, 2020 at both campuses

a. 100 Men Welcome Flyer

II. Committee Reports

A. Strategic Planning Committee

All staff will be encouraged to participate in the strategic planning process via a survey which will be released next week.

Jacqui
Griffith/Kathleen
Reilly
Streicher

1. Fa Strategic PPlan update.pdf

2. Strategic Planning Scan Questions - Google Docs.pdf

B. Academics, Culture, and Talent Committee

The board was updated on alumni progress through college.

Todd Kent

C. Finance and Facilities Committee

The school will continue to strategically over staff in order to be prepared for unexpected vacancies. Summer projects will include replacement of the high school gym floor.

Allan Kehrt
& Stephen
Silverman

1. Finance Packet

a. 2020-01-27 Finance Committee Agenda.pdf

D. Friends Advancement Committee

The board was updated on the Friends' group fundraising efforts.

Jacqui
Griffith
and
Kathleen
Reilly
Streicher

1. 12.31.19 Fundraising Report .pdf

III. Executive Session

WHEREAS, the Open Public Meetings Act authorizes a public body to meet in closed session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such closed session; now, therefore BE IT RESOLVED, by the Foundation Academies Board of Trustees, that it does hereby determine that it is necessary to meet in closed session prior to the adjournment of this meeting to discuss the evaluation of the Chief Executive Officer.

BE IT ALSO RESOLVED, that the matters discussed will be made public when the need for such confidentiality no longer exists. The Board may reconvene in public session at the conclusion of the closed session. Action may be taken by the Board when Open Session resumes.

Allan Kehrt made a motion to enter Executive Session. Grecia Montero seconded the motion. The board voted unanimously to enter Executive Session at 7:28 PM. Executive Session ended at 8:45 PM.

IV. Consent Agenda Items

A. Approve Minutes

1. December 18, 2019 meeting minutes

B. Accept the following donations:

1. Arthur and Janet Eschenlauer Charitable Fund, \$500.00 (check), 12/4/2019
2. Dean and Marte Pierson, \$250.00 (check) , 12/9/2019
3. New Jersey Manufacturers Insurance Group, \$5,000.00 (check), 12/10/2019
4. Tom and Joan Weidner, \$200.00 (check), 12/17/2019
5. Anne LaBate, \$100.00 (check), 12/31/2019

6. Anthony Klockenbrink, \$2,475.00 (check),
1/17/2020

C. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

Vote

Lolade
Onashile

1. 2019-20 Salaried Positions

- a. Kelly Gilbert as Custodian
- b. Jessica Schedl as School Social Worker

2. 2019-20 Non-Salaried Positions

- a. Christina Dunn as Substitute Custodian
- b. Maurese Chandler as Leave Replacement
- c. Jessica Tatelbaum as School Testing Coordinator
- d. Jasmine Otero as Special Education Assistance Stipend
- e. Isabel Goss as Team Lead
- f. Shea Lightfoot as Team Lead
- g. Damon Peoples as Leave Replacement

3. January Talent Items

D. Approve title and salary adjustments for the following staff as presented and attached:

1. Correction: Approve the title change of Leola Spotwood from Community Outreach Coordinator to Student Culture Support Associate, effective January 13, 2020.
2. Correction: Approve the stipend change of Kali Beth Erstein, School Testing Coordinator, from \$2,750 to \$500, effective December 31, 2020.
3. Correction: Approve the salary change of Rodney Matlock, Custodian, from \$25,315 to \$32,008, effective January 27, 2020.
4. Correction: Approve the name change of Angela Johnson-Joyner, Campus Leader, to Angela Joyner, effective January 21, 2020.

E. Renew the employment contracts of the following salaried staff as presented and attached, effective January 2, 2020.

1. Natasia Cooper as Principal
2. Melissa Campbell as Principal

F. Approve staff salaries paid through federal grant Vote Tara Pepe
Approve the staff salary being paid through federal grant as presented and attached.

1. Additional Staff Receiving a Portion of Salary Through Grant FY20.docx

G. Approve Staff Travel for Professional Development Vote Tara Pepe
Approve the following staff travel for professional development:

1. January Staff PD Requests.pdf
2. Damien Castagne to attend "NJASA Techspo 2020" in Atlantic City, NJ on January 30, 2020 to January 31, 2020 for a total cost not to exceed \$670.00, plus the cost of ground transportation per Board policy.
3. Davorea Thomas to attend "Disciplining Black Boys" in Monroe Township, NJ on February 4, 2020 for a total cost not to exceed \$149.00, plus the cost of ground transportation per Board policy.
4. Loren McAlinden and Misbah Mahmood to attend "Developing Mathematics Learners and Doers" in Monroe Township, NJ on February 5, 2020 for a total cost not to exceed \$298.00, plus the cost of ground transportation per Board policy.
5. Davorea Thomas to attend "Dealing with Difficult Students" in Monroe Township, NJ on February 6, 2020 and March 2, 2020 for a total cost not to exceed \$200.00, plus the cost of ground transportation per Board policy.
6. Shea Lightfoot to attend "Social Emotional Character Development" in New Brunswick, NJ on February 10, 2020 for a total cost not to exceed \$0.00, plus the cost of ground transportation per Board policy.
7. Chris Torino to attend the NJAHPERD Annual Convention in Long Branch, NJ on February 24, 2020 for a total cost not to exceed \$85.00, plus the cost of ground transportation per Board policy.
8. Thomas Dougherty, Emma Hansen and Valeen Vaccaro to attend a Co-Teaching Conference in Newark, NJ on March 4, 2020 and March 5, 2020 for a total cost not to exceed \$1,377.00, plus the cost of ground transportation per Board policy.
9. Jessica Tatelbaum to attend "Strengthen Students' Mindfulness" in Cherry Hill, NJ on March 17, 2020 for a total cost not to exceed \$279.00, plus the cost of ground transportation

per Board policy.

10. Giselle David to attend "Welcoming Schools: Intersectionality and Law and Policies to Support NJ Requirements" in Ewing, NJ on March 19, 2020 for a total cost not to exceed \$375.00, plus the cost of ground transportation per Board policy.

H. Accept Board Secretary Report Approve the December Board Secretary Report as presented and attached. 1. BoardSecReport_2019-12.pdf	Vote	Christopher Lessard
I. Accept Board Treasurer Report Approve the December Board Treasurer Report as presented and attached. 1. DecTreasureresRept 2019.pdf	Vote	Christopher Lessard
J. Accept Budget Adjustments and Transfer Date 12/31/19 Approve the budget adjustments with a transfer date of December 31, 2019 as presented and attached. 1. Budget Adjustments_12.31.19.pdf	Vote	Christopher Lessard
K. Approve Certification of Accounts Certification of Accounts Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of December 31, 2019 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education. <hr/> Christopher Lessard January 29, 2020 Date Board Certification of Accounts RESOLVED After review of the Secretary's and Treasurer's reports for December 31, 2019 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.	Vote	Christopher Lessard
L. Approve Bill List Approve the December 19, 2019 to January 29, 2020 bills list in the amount of \$1,306,787.15, as presented and attached. 1. January Check Register.pdf	Vote	Tara Pepe
M. Approve Gross Payrolls Approve the gross payrolls for December 20, 2019 in the amount of \$403,418.35 and for January 15, 2020 in the amount of \$401,473.63 as presented and attached. 1. 12.20.19 Payroll Report.pdf 2. 1.15.20 Payroll Report.pdf	Vote	Tara Pepe

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| <p>N. Approve Talent consultant contract
 Approve the contract with Talent Kickstart to provide talent consulting services for a total cost not to exceed \$5,880.00, as presented and attached.</p> <p>1. B Howlett Foundation Academy Talent Services Jan-Feb.pdf</p> | <p>Vote</p> | <p>Tara Pepe</p> |
| <p>O. Approve collection of student fees
 Approve the sale of High School Prom tickets to students for \$60 per ticket to be used to cover the cost of the High School Prom as presented and attached.</p> <p>1. Student Fee Approval Form - Prom.pdf</p> | <p>Vote</p> | <p>Tara Pepe</p> |
| <p>P. Approve student field trips
 Approve the February field trips as presented and attached.</p> <p>1. February Field Trips.docx</p> | <p>Vote</p> | <p>Tara Pepe</p> |
| <p>Q. Review and Adopt the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials</p> <p>1. 2019-20 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials</p> | | |
| <p>R. Approve out of district placement:
 Approve the placement of student 1411653352 at The Titusville Academy for the 2019-20 school year. Foundation Academy Charter School will continue to maintain case management of the student and Trenton Public School District will be responsible for paying all tuition costs associated with the student placement.</p> | | |
| <p>S. Approve the Submission of the 2019-20 School Safety Data System Report for Period 1</p> <p>1. SSDS Incidents Reporting Period 1</p> | | |
| <p>T. Approve an adjustment of NJSLA-S testing dates for 5th and 8th graders from May 29 and 30, 2020 to May 20 and 21, 2020 in order to reflect changes to the Statewide Assessment Schedule.</p> | | |
| <p>U. Affirm HIB Findings
 Affirm the results of the following HIB investigations:</p> <p>1. Incident 206683_FAC_01142020 as "Unfounded"</p> <p>2. January 2020 HIB Report</p> <p>3. Incident 206594_FAC_01102020 as "Unfounded, inconclusive"</p> <p>4. Incident 206405_FAI_01032020 as "Unfounded"</p> <p>5. Incident 206404_FAI_01032020 as "Unfounded"</p> <p>6. Incident 206143_FCA_12172019 as "Founded, all"</p> <p>7. Incident 206057_FCA_12162019 as "Founded, all"</p> | <p>Vote</p> | <p>Barbara Zjawin</p> |
| <p>V. Approve the first reading of the following policies:</p> | | |

1. **6121 Nondiscrimination Affirmative Action**
Updated all bulleted lists to more consistent with the current NJDOE administrative code. Expanded content on equity (which included adding subsections on counseling and athletics). Added a section on appeals. Updated legal references.
2. **6141.12 Career and Technical Education**
Policy overhauled and changes throughout to make it more consistent with N.J.A.C. 6A:19 Career and technical education programs and standards. Content on equity expanded. The Cross Content Readiness Standards are now the 21st Century Life and Careers Student Learning Standard. Core Curriculum Content Standards are now New Jersey Student Learning Standards. Updated legal references.

W. Approve the Growth - Focused Award in the amount of \$1,000 each for the following selected staff members effective January 24, 2020.

1. Lolade Onashile
2. Misbah Mahmood
3. Audrey Polites
4. Ginnelle Sroka
5. Nicole Bradshaw

X. Renew the employment contract and approve the evaluation of Graig Weiss, Chief Executive Officer.

Y. Affirm paid administrative leave for Staff Member 32088619 effective Jan. 21, 2020.

V. Resolved/Motion/Roll Call Vote

Todd Kent made a motion to RESOLVED that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 012920-IV.A. through 012920-IV.Y. Kimme Carlos seconded the motion. The board voted unanimously to approve the motion.

VI. Closing Items

The meeting was adjourned at 8:50 PM by a unanimous vote of members present.