

Meeting Book - Foundation Academy February 26, 2020 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Jacqui Griffith called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, February 26, 2020 at 8:33 AM in Room 202 of 22 Grand St, Trenton, NJ 08611. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Patrick Hall, Allan Kehrt, Stephen Silverman. Absent - Kimme Carlos.

Presented
by: Ms
Jacqui
Griffith

B. Pledge Of Allegiance

Presented
by: Ms.
Jacqui
Griffith

C. Record Attendance and Guests

Staff present: Graig Weiss, Colleen Didonato, Melissa Campbell, Vianney Anzures, Kathleen Reilly Streicher, and Rachael Binz, in the capacity of secretary to the board. Public present: none

D. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented
by: Ms.
Jacqui
Griffith

E. Mission Moment

Two student groups presented .

1. CSL Presentation

a. [2019-20 CSL Video](#)

2. U.N.I.T.Y.

a. U.N.I.T.Y. Slides

F. Public Participation

None

II. Committee Reports

A. Friends Advancement Committee

Jacqui Griffith and Kathleen Reilly Streicher gave an update on fundraising efforts and the status of the upcoming Knight Fund emergency/hardship scholarship program for FCA alumni.

Jacqui
Griffith
and
Kathleen
Reilly
Streicher
Allan Kehrt
& Stephen
Silverman

B. Finance and Facilities Committee

The finance committee reported that the school intends to pay off the mortgage to 363 W. State St. within the month.

1. Finance Packet

a. 2020-02-24 Finance Committee Agenda.pdf

C. Strategic Planning Committee

The committee plans to present survey results at the March meeting.

Jacqui
Griffith

III. Executive Session

WHEREAS, the Open Public Meetings Act authorizes a public body to meet in closed session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such closed session; now, therefore BE IT RESOLVED, by the Foundation Academies Board of Trustees, that it does hereby determine that it is necessary to meet in closed session prior to the adjournment of this meeting to discuss personnel matters. BE IT ALSO RESOLVED, that the matters discussed will be made public when the need for such confidentiality no longer exists. The Board may reconvene in public session at the conclusion of the closed session. Action may be taken by the Board when Open Session resumes.

Allan Kehrt made a motion to enter executive session. Grecia Montero seconded the motion. The board voted unanimously to enter executive session.

Start: 8:56 AM

End: 9:10 AM

IV. Consent Agenda Items

A. Approve Minutes

1. January 29, 2020 Board Meeting Minutes

B. Accept Donations as presented and attached

1. Wells Fargo Foundation Community Support Campaign (A Zbinden), \$700.00 (check), 1/27/2020
2. Wells Fargo Foundation Educational Matching Gifts (A Zbinden), \$700.00 (check), 1/31/2020
3. Network for Good, \$100.00 (check), 1/15/2020

C. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

1. 2019-20 Salaried Positions
 - a. Inayah Turner as Teacher Fellow
2. 2019-20 Non-Salaried Positions
 - a. Jennifer Gonzalez as Substitute Custodian
3. 2020-21 Salaried Positions
 - a. Laura Higgins as Career Teacher
 - b. Alexandra Rene-Fedna as Teacher Fellow
4. February Talent Items

Vote

Lolade
Onashile

D. Approve title and salary adjustments for the following staff as presented and attached:

1. Correction: Approve the title and salary change of

Angela Joyner from Campus Leader and \$108,801 to Principal and \$129,337, effective February 1, 2020.

2. Correction: Approve the title and salary change of Jeffrey Castagne from Custodian and \$25,315 to Facilities Associate and \$49,045, effective January 27, 2020.

E. Approve the maternity leave extension of the following staff as presented and attached:

1. Approve the maternity leave extension of Jill Reichman, Teacher, starting March 30, 2020 and returning October 27, 2020.

a. Maternity Letter 2.pdf

F. Approve Staff Travel for Professional Development

Vote

Tara Pepe

Approve the following staff travel for professional development:

1. February Staff PD Requests.pdf
2. Barbara Zjawin to attend the District Test Coordinator NJSLA Training in Monroe Township, NJ on March 4, 2020 for a total cost not to exceed \$0.00, plus the cost of ground transportation per Board policy.
3. Sara Landau to attend "Develop Growth Mindset in Mathematics" in Philadelphia, PA on March 4, 2020 for a total cost not to exceed \$279.00, plus the cost of ground transportation per Board policy.
4. Lori Sroka to attend "Inclusion Do's, Dots and Do Betters" in New Providence, NJ on March 10, 2020 for a total cost not to exceed \$135.00, plus the cost of ground transportation per Board policy.
5. Melissa Campbell and Colleen DiDonato to attend "I&RS; The Next Generation" in Monroe Township, NJ on March 11, 2020 for a total cost not to exceed \$298.00, plus the cost of ground transportation per Board policy.
6. Eric Bullock to attend "Trauma-Informed Compassionate Classroom" in Princeton, NJ on March 16, 2020 for a total cost not to exceed \$249.99, plus the cost of ground transportation per Board policy.
7. Melissa Campbell and Colleen DiDonato to attend "The School Leader: Surviving and Thriving" in Monroe Township, NJ on March 18, 2020 for a total cost not to exceed \$298.00, plus the cost of ground transportation per Board

policy.

8. Stacy Washington to attend the NJ State School Nurses Association Conference in Princeton, NJ on March 27, 2020 and March 28, 2020 for a total cost not to exceed \$229.00, plus the cost of ground transportation per Board policy.
9. Sheria McRae to attend the Crucial Accountability Workshop in Denver, CO on April 14, 2020 to April 17, 2020 for a total cost not to exceed \$3,995.00.
10. John Salvetta to attend the College Board Preparate Professional Development Conference in Las Vegas, NV on April 22, 2020 to April 24, 2020 for a total cost not to exceed \$2,090.50, plus the cost of ground transportation per Board policy.
11. Rachael Binz to attend "Hot Topics in School Law" in West Windsor, NJ on May 1, 2020 for a total cost not to exceed \$99.00, plus the cost of ground transportation per Board policy.
12. Jackie Bonk to attend "Be the Ultimate Assistant" in Houston, TX on May 14, 2020 to May 15, 2020 for a total cost not to exceed \$3,287.50, plus the cost of ground transportation per Board policy.
13. Kathryn Alves Zervos to attend the TESOL Conference in New Brunswick, NJ on May 28, 2020 and May 29, 2020 for a total cost not to exceed \$314.00, plus the cost of ground transportation per Board policy.
14. Erin Dougherty and Barbara Zjawin to attend the TESOL Conference in New Brunswick, NJ on May 27, 2020, May 28, 2020 and May 29, 2020 for a total cost not to exceed \$788.00, plus the cost of ground transportation per Board policy.

G. Accept Board Secretary Report

Approve the January Board Secretary Report as presented and attached.

1. Board Sec Report 2020-01-31.pdf

Vote

Christopher
Lessard

H. Accept Board Treasurer Report

Approve the January Board Treasurer Report as presented and attached.

1. Treasurers Rept 2020-01-30.pdf

Vote

Christopher
Lessard

**I. Accept Budget Adjustments and Transfer Date
1/31/2020**

Approve the budget adjustments with a transfer date of January 31, 2020 as presented and attached.

1. Budget Adjustments.pdf

Vote

Christopher
Lessard

J. Approve Certification of Accounts

Certification of Accounts

Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of January 31, 2020 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Christopher Lessard

February 26, 2020

Date

Board Certification of Accounts

RESOLVED After review of the Secretary's and Treasurer's reports for January 31, 2020 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Vote

Christopher
Lessard

K. Approve the appointment of Stacy Denton to the Foundation Academy Board of Trustees effective February 27, 2020 - June 30, 2022.

1. S.A.D. Resume

L. Approve Bill List

Approve the January 30, 2020 to February 26, 2020 bills list in the amount of \$1,681,733.24 as presented and attached.

1. February Check Register.pdf

Vote

Tara Pepe

M. Approve Gross Payrolls

Approve the gross payrolls for January 31, 2020 in the amount of \$412,546.75 and for February 13, 2020 in the amount of \$426,501.50 as presented and attached.

1. 1.31.20 Payroll Report.pdf
2. 2.13.20 Payroll Report.pdf

Vote

Tara Pepe

N. Approve student field trips

Approve the March student field trips as presented and attached.

1. March Field Trips.docx

Vote

Tara Pepe

O. Approve field trip contracts

Approve the following student field trip contracts:

1. Contract with Cross Roads Camp and Retreat Center to serve as the venue for a high school overnight field trip as presented and attached.
 - a. Cross Roads Contract.pdf
2. Contract with AMF Williamsburg Lanes to serve as one of the venues for the Senior end of year field trip as presented and attached.
 - a. AMF Contract.pdf

Vote

Tara Pepe

P. Approve the collection of student fees

1. Approve the collection of fees from all Senior students who will be attending the Senior end of year overnight trip as presented and attached. All fees will be used to offset the cost of the Senior end of year trip.

Q. Approve the Spring Scholastic Book Fair

Vote

Tara Pepe

Approve the collection of funds for the Spring Scholastic Book Fair. Profits will come in the form of Scholastic Dollars to be used to purchase books for the Primary School.

1. Scholastic Book Fair Request.pdf

R. Approve the first reading of the following policy

Policy overhauled and changes throughout to make it more consistent with N.J.A.C. 6A:15

Content on equity expanded.

Note: students are no longer referred to as "limited English proficient" or LEP. Students who are bilingual, for whom English is a second language, or who do not speak English are English language learners or ELLs.

1. 6142.2 English as a Second Language; Bilingual Programs

S. Adopt the Following Policies

1. 6142.12 Career and Technical Education

Policy overhauled and changes throughout to make it more consistent with N.J.A.C. 6A:19 Career and technical education programs and standards. Content on equity expanded. The Cross Content Readiness Standards are now the 21st Century Life and Careers Student Learning Standard. Core Curriculum Content Standards are now New Jersey Student Learning Standards. Updated legal references.

2. 6121 Nondiscrimination Affirmative Action

Updated all bulleted lists to more consistent with the current NJDOE administrative code. Expanded content on equity (which included adding subsections on counseling and athletics). Added a section on appeals. Updated legal references.

T. Affirm HIB Findings and student culture data

Vote

Barbara
Zjawin

Affirm the student culture data and the findings of HIB investigation 207103_FCA_01232020 as "Unfounded" and 207730_FAC_02052020 as "Unfounded, inconclusive" as presented and attached.

1. HIB Report
2. Culture Table

U. Approve the 2020-21 Academic Calendar as presented and attached.

1. 2020-21 Staff Calendar

V. Acknowledge the resignation of Jennifer White, Advanced Teacher and Instructional Dean, effective February 28, 2020.

WHEREAS, on or about February 24, 2020, Employee 75251512 submitted her letter of resignation effective February 28, 2020; and WHEREAS, Employee Jennifer White did not provide Foundation Academies Board of Trustees ("Board") with the requisite 60-days written notice of her intention to resign, in violation of her Employment Agreement and N.J.S.A. 18A:26-10; and NOW, THEREFORE, BE IT RESOLVED, that Foundation Academies Board of Trustees hereby accepts Employee Jennifer

White 's resignation effective 60-days from February 24, 2020, or Friday, April 24, 2020; and
BE IT FURTHER RESOLVED, that the Chief Executive Officer is to provide Employee Jennifer White with written notification of this decision and a copy of this resolution no later than five (5) days from the date hereof.

V. Resolved/Motion/Roll Call Vote

Allan Kehrt made a motion to RESOLVED that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 022620-V.A. through 022620-V.V. Patrick Hall seconded the motion. The board voted unanimously to approve the motion.

VI. Closing Items

Allen Kehrt made a motion to Adjourn Meeting. Patrick Hall seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:11 AM.
Respectfully Submitted, R. Binz