

Meeting Book - Foundation Academy April 29, 2020 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Jacqui Griffith / Jacqui Griffith called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, April 29, 2020 at 6:00 PM. The meeting was held virtually, via Google Meet with a call-in option. Present- Jacqui Griffith, Stacy Denton, Stephen Silverman, Todd Kent, Kimme Carlos, Patrick Hall, Grecia Montero Absent - Allan Kehrt

Presented
by: Ms
Jacqui
Griffith

B. Pledge Of Allegiance

Presented
by: Ms.
Jacqui
Griffith

1. American flag

C. Record Attendance and Guests

Staff present: Graig Weiss, Sheria McRae, Lori Sroka (exited at 6:15 PM), Kathleen Reilly Streicher, Melissa Campbell, Natasia Shuford, Venetia Birchmore, Angela Joyner, and Rachael Binz, in the capacity of secretary to the board. Public present: Raymond Villegas, FCA student (exited at 6:15)

D. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and link to the virtual meeting space thereof posted on the school website. Formal action may take place at this meeting.

Presented
by: Ms.
Jacqui
Griffith

E. Public Participation

None.

F. Mission Moment

Lori Sroka introduced Raymond Villegas and gave context on his presentation. Raymond described his passion for education and plans to return to Foundation Academies as a teacher after he finishes college.

1. Student Presentation

II. Committee Reports

A. Friends Advancement Committee

Jacqui Griffith and Kathleen Reilly Streicher described COVID-19's impact on fundraising and awareness building efforts with emphasis on the transition to virtual events and the immediate need for virtual parent and student workshops.

Jacqui
Griffith

1. Advancement Committee 4_20_20 (1).pdf

B. Finance and Facilities Committee

Stephen Silverman delivered an update on school finances. It is anticipated that adjustments will be needed once school resumes.

Stephen
Silverman

1. Finance Packet

- a. 2020-04-27 Finance Committee Agenda.pdf

C. Strategic Planning Committee

Kathleen Reilly Streicher and Graig Weiss delivered the strategic planning survey results and resulting strategic imperatives which will be rolled out school wide shortly.

Kathleen
Reilly
Streicher
and Graig
Weiss

1. 3.20.20 FABOT Strat Survey Summary (2).pdf
2. 2020-24 DRAFT Strategic Imperatives 3.25.20.pdf

D. Trustees Committee

The Trustees Committee's recruitment goal is to increase the diversity of the board across multiple areas.

Jacqui
Griffith

E. Academics, Culture and Talent Committee

Graig Weiss gave an recruitment update.

Graig
Weiss

1. Talent Update

III. Consent Agenda Items

A. Approve Minutes

1. March 25, 2020 FABOT Meeting Minutes

B. Accept Donations as presented and attached

1. Griffith Fund, \$2,500.00 (check), 4/07/2020

C. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

Vote

Lolade
Onashile

1. April Talent Items
2. 2020-21 Salaried Positions
 - a. Aisha Williams as Paraprofessional
 - b. Maya Cheeks as Advancement Associate
 - c. Jaclyn Nelson as Teacher Fellow
 - d. Christina Sibley as Teacher Fellow
 - e. BriAnn Gibson as Talent Associate

D. Accept Resignations

1. Accept the resignation of Kinny Del Priore, Career Teacher and Team Leader, effective June 2, 2020.
 - a. Resignation Letter K.DelPriore.docx
2. Accept the resignation of Ashley Stone, Career Teacher, effective May 8, 2020.

E. Accept the revised maternity leave extension of the following staff:

1. Accept the revised maternity return date of Catherine Castro, Teacher, from June 8, 2020 to

April 27, 2020.

F. Approve training days

Approve training days for the following staff at the rate of \$100.00 per day.

1. Maya Cheeks
2. Jaclyn Nelson
3. Christina Sibley
4. BriAnn Gibson

G. Accept Board Secretary Report

Approve the March Board Secretary Report as presented and attached.

1. Board Sec Report 2020-03-31.pdf

Vote

Christopher Lessard

H. Accept Board Treasurer Report

Approve the March Board Treasurer Report as presented and attached.

1. Treasurers Rept 2020-03-31.pdf

Vote

Christopher Lessard

I. Accept Budget Adjustments and Transfer Date 3/31/2020

Approve the budget adjustments with a transfer date of March 31, 2020 as presented and attached.

1. Budget Adj_3.31.20.pdf

Vote

Christopher Lessard

J. Approve Certification of Accounts

Certification of Accounts
Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of March 31, 2020 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Christopher Lessard

April 29, 2020
Date

Board Certification of Accounts
RESOLVED After review of the Secretary's and Treasurer's reports for March 31, 2020 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Vote

Christopher Lessard

K. Approve Bill List

Approve the March 26, 2020 to April 29, 2020 bills list in the amount of \$1,283,830.32 as presented and attached.

1. April Check Register.pdf

Vote

Tara Pepe

L. Approve Gross Payrolls

Approve the gross payrolls for March 31, 2020 in the amount of \$406,781.69 and for April 9, 2020 in the amount of \$405,812.70, as presented and attached.

Vote

Tara Pepe

1. 3.31.20 Payroll Report.pdf

2. 4.9.20 Payroll Report.pdf

M. Approve submission of the NJSIG Safety Grant

Vote

Tara Pepe

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, Foundation Academy Charter School, hereinafter referred to as the "Educational Institution," is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2021 fiscal year in the amount of \$7,061.33 for the purposes set forth in their safety grant application, which is attached hereto; and,
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

N. Approve the first reading of the following policies, regulations, and exhibits:

1. 2130 Principal Evaluation

Policy and legal reference overhauled to be more consistent with the current code. Changes throughout.

2. 2130 R Principal Evaluation Regulation

3. 2240 Research, Evaluation and Planning

Edited section titled School-Level Planning Title of section changed to Planning at the School Level The school-level plan was part of the old QAAR monitoring system and is no longer explicitly required by law. However, in order to compile the state required for NJQSAC reports and the School Report Card, school level planning is still necessary the changes are as follows: Removed deadline dates and time frames throughout the section. Deleted the two paragraphs immediately under the bullet list. Core Curriculum Content Standards changed to the New Jersey Student Learning Standards

4. 3516 Safety

Sections added: Safe Drinking Water Drinking Water Sample Analysis Water Sample Analysis Results: Notifications Resources (following Key Words)

5. 4111 Recruitment, Selection and Hiring

Added an introductory paragraph related to equity in employment. Revised content related to "highly qualified" which is not part of ESSA to reflect the state standards. Revised section on residency Exemptions for clarity.

6. 4111.1 / 4211.1 Nondiscrimination Affirmative Action

Section added titled Lactation Provisions. Covers the accommodations required for the support of breastfeeding mothers.

7. 4111.2 / 4211.2 Domestic Violence

(New Policy) While awaiting the release of the Civil Service Commission uniformed policy, NJSBA has published this policy on domestic violence for districts/schools to use. The NJSBA policy will be reviewed and amended if necessary when the uniformed CSC policy is released.

8. 4211 Recruitment, Selection and Hiring

(Non-certified staff) Added three paragraphs introduction related to equity in employment Under section: Exemption Amended bullet "B" Deleted bullet "C" because it was redundant

9. 5113 Attendance, Absences and Excuses

Under sections titled: Attendance Added the list (A-E) of excused absences Attendance and Instruction Added the definition of "chronic absenteeism" Unexcused Absences for Students in Special Education Added the requirement that the day and academic year be the same for general and special education students. Added a paragraph at the end of the section pertaining to attendance and the IEP

10. 5114 Suspension and Expulsion

Made some minor amendments and changed "immediately to promptly." Under Implementation Added content regarding ensuring that male and minority students are not disproportionately represented in detentions, suspensions and expulsions (required as part of the Comprehensive Equity Plan).

11. 5119 Transfers

Section titled Intradistrict Transfers in Compliance with No Child Left Behind changed to Intradistrict Transfers and section edited: (ESSA does not mandate that a transfer option be provided to students when the school fails AYP and leaves it to the State. NJ does not have law requiring this yet so the language was softened to provide that a transfer option may be offered.)

12. 5134 Married, Pregnant, Lactating Students

Section added titled Lactation Provisions. Covers the accommodations required for the support of breastfeeding mothers.

13. 5141 Health

Section added: Students with Epilepsy or a Seizure Disorder

14. 5141.22 Medical Marijuana

(New Policy) Policy for compliance that requires a board to permit the administration of medical marijuana to a registered student by a registered primary caregiver. Exhibit provided for the mandated requirement that the board establish protocols for the verification of registration status. The exhibit is consent to release forms to submit to the NJ Department of Health

15. 5141.22 Medical Marijuana

(DOH Authorization and Parental Consent Form)

16. 5141.3 Health Exams, Immunizations

Added a section titled: Parent/Guardian Notification

17. 6010 Goals and Objectives

Updated the introductory paragraph. Changed CCCS to New Jersey Student Learning Standards (NJSLs) throughout the policy Updated Bullet "B" to reflect NJQSAC 95% graduation rate And added 2 bullets under "B." Updated "C and D" to reflect current code. Added discretionary bullet "E" on iSTEAM initiatives Added bullet "F" for equity requirements.

18. 6114 Emergencies and Disaster Preparedness

Under section titled Fire Drills and School Security Drills edited the last sentence of paragraph 2 to fix a grammatical problem.

19. 6140 Curriculum Adoption

Added a bullet (K) regarding instruction on the contributions of individuals with disabilities and LGBT

20. 6141 Curriculum Design and Development

Revised the introduction to include the standards from N.J.A.C. 6A:13-2.1 Added Section title Criteria for Curriculum Approval Under this title revised bullet "C" changed "regarding" to

“prohibiting” Revised bullet “I” to include electronic textbooks and other materials

21. **6142 Subject Fields**
Changed CCCS to NJSLs throughout the policy Changed “Cross-Content Workplace Readiness Standards” to “21st Century Life and Careers Standards”
22. **6142.10 Internet Safety and Technology**
CCCS changed to the NJSLs throughout the policy Last sentence added in the first section for equity
23. **6142.4 Physical Education and Health**
CCCS changed to NJSLs Added last sentence in first section regarding equity of programs and instruction Added a section titled Suicide Prevention
24. **6146 Graduation Requirements**
CCCS changed to NJSLs throughout the policy Changed title and edited section now titled: Remediation and Basic Skills Changed all the test titles to a generic term: Department of Education approved
25. **6147 Standards of Proficiency**
Added paragraphs 4 through 7 regarding the state assessment program, English language learners and classified students.
26. **6161.1 Guidelines for the Evaluation and Selection of Instructional Materials and Resources**
Just under the first bullet list added a sentence regarding the selection of instructional materials that include the contributions of individuals with disabilities and LGBT (middle school and high school)
27. **6162.5 Research**
Reworded paragraph 2 Added bullet “I” Social security number Deleted first paragraph under the bullet list and reworded the next paragraph to cover confidentiality. Took out redundant sentence on confidentiality Added a section titled Parent/Guardian Notification
28. **6164.4 Child Study Team**
Added last sentence to paragraph 1 regarding the make-up of the CST Added last sentence of section 1 regarding CST decisions involving parents Replaced sections titled Disaffected Students and Disruptive Students with one section titled Students at Risk to be consistent with the current language of the code
29. **6171 Special Instructional Programs**
In bullet “D” changed “disaffected and disruptive” to “students at risk for school failure” Minor edits to bullet “H” Deleted Bullet “I”
30. **6171.4 Special Education**
Policy overhauled, restructured and reordered to be more consistent with the current code. Changes are too numerous to describe. Exhibit provided – NJDOE Procedural Safeguard Statement
31. **6172 Alternative Education Programs**
Added content in the first section regarding the determination to place a student in an alternative education program. Added a section: Individualized Program Plan (IPP) Deleted sections: Disruptive/Disaffected Children (now referred to of students at risk for school failure) Potential Dropouts (now referred to of students at risk for school failure)

O. Adopt the following policies:

1. 4115 Supervision

2. 4131 Staff Development, Inservice Education, Visitation, Conferences
3. 5131.5 Violence & Vandalism
4. 5141.21 Administering Medication
5. 5145.4 Equal Educational Opportunity
6. 6171.3 Title 1 / Family Engagement

P. Approve the Excellence Always Award in the amount of \$1,000 each for the following staff members effective April 3, 2020.

1. Vianney Anzures
2. Christopher Henry
3. Nicole Cassell
4. Olabisi Okoya
5. Jacqueline Bonk

Q. Adopt the 2020-24 Strategic Imperatives

Adopt the 2020-24 Strategic Imperatives as presented and attached.

1. 2020-24 Strategic Imperatives

R. Affirm student culture data

Affirm the student culture data as presented and attached.

1. Culture Table

IV. Resolved/Motion/Roll Call Vote

Patrick Hall made a motion to RESOLVED that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 042920-III.A. through 042920-III.R. Stephen Silverman seconded the motion. The board voted unanimously to approve the motion.

V. Closing Items

Grecia Montero made a motion to Adjourn Meeting. Stephen Silverman seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM. Respectfully Submitted, R. Binz