

Meeting Book - Foundation Academy August 26, 2020 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Jacqui Griffith / Jacqui Griffith called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, August 26, 2020 at 6:03 PM in Room G36 (Basement) of 363 West State Street, Trenton, NJ 08618. Present-Todd Kent, Grecia Montero, Jacqui Griffith, Allan Kehrt (exited at 7:26 PM), Stephen Silverman, Kimme Carlos, Stacy Denton. Absent -None

Presented
by: Ms
Jacqui
Griffith

B. Pledge Of Allegiance

Presented
by: Ms.
Jacqui
Griffith

C. Record Attendance and Guests

Staff present: Graig Weiss and Rachael Binz, in the capacity of secretary to the board. Public present: None

D. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented
by: Ms.
Jacqui
Griffith

E. Mission Moment

1. FA Logo and Branding Update - Orientation 2020-21 - Leadership Preview - 07-31-20 - FINAL.pdf
2. [Congratulations, Sheria, on 10 years of excellence!](#)

F. Public Participation

None.

G. CEO update

Graig Weiss updated the board on progress toward achieving year 1 goals related to the strategic imperatives.

The Charter Renewal application is due by 10/15/20 and will include a request for expansion.

1. Year One Strategic Planning Presentation_Board Level 1 for 08-26-20.pdf

II. Committee Reports

A. ACT Committee

The ACT Committee will have its first SY 2020-21 meeting in September.

Todd Kent

B. Friends Advancement Committee

The Advancement Department is seeking a new Associate.

Jacqui
Griffith

C. Finance and Facilities Committee

Waiting for final budget numbers from the state.

Allan Kehrt
& Stephen

1. Finance Packet

- a. 2020-08-24 Finance Committee Agenda.pdf

D. Trustees Committee

Next meeting 9/1/2020

Jacqui
Griffith

III. Consent Agenda Items

A. Approve Minutes

Approve the July 29, 2020 and August 12, 2020 FABOT meeting minutes as presented and attached.

- 1. July 29 2020 FABOT Meeting Minutes.pdf
- 2. August 12 2020 FABOT Meeting Minutes.pdf

B. Accept Donations as presented and attached

- 1. Joan Hicks, \$100.00 (check), 6/12/20
- 2. Wells Fargo Your Cause (A. Zbinden), \$700.00 (check), 7/20/2020

C. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

Vote

Lolade
Onashile

1. 2020-21 Salaried Positions

- a. August 26 Talent Items
- b. Anthony Comport as Advancement Associate
- c. Shavone Chambers as High School Assistant Principal
- d. Thomas Ploskonka as Teacher Fellow
- e. Lauren Spallone as Teacher Fellow

2. 2020-21 Non-Salaried Positions

- a. Christopher Henry as Grade Level Chair
- b. Jessica Tatelbaum as Grade Level Chair

D. Accept the resignations of the following staff as presented and attached:

- 1. Accept the resignation of Maya Cheeks, Advancement Associate, effective August 9, 2020.

- a. MCheeks-Resignation.pdf

E. Approve title and salary adjustments for the following staff as presented and attached:

- 1. Correction: Approve the salary of Sherine Nashef,

Career Teacher, from \$53,676 to \$54,642, effective August 6, 2020.

2. Correction: Approve the salary and title change of Brianna Carson, from Teacher Fellow and \$47,709 to Novice Teacher and \$52,709, effective August 1, 2020.

3. Correction: Approve the salary and title of Katherine Kilcullen, from Social Worker Fellow and \$47,709 to School Social Worker and \$52,709, effective August 1, 2020.

F. Approve the following staff professional development activities: Vote Tara Pepe

Approve the following staff professional development activities:

1. August PD Requests.pdf
2. Natasia Cooper and Brittany Greco to virtually attend "Learning Implementation of the EL Education K-5 Language Arts Curriculum" for a total cost not to exceed \$200.00 as presented and attached.
3. Alice Lubrano and Jessica Lawrence to virtually attend "Preparing to Teach the EL Education K-5 Language Arts Curriculum" for a total cost not to exceed \$200.00 as presented and attached.
4. Angela Joyner and William Scott to virtually attend "Introduction to the EL 6-8 Language Arts Curriculum, Second Edition" for a total cost not to exceed \$200.00 as presented and attached.
5. Lolade Onashile to virtually attend "Ed Fuel: Playbook for Effective Talent Management" for a total cost not to exceed \$1,200.00 as presented and attached.

G. Accept Board Secretary Report Vote Christopher Lessard
Approve the July Board Secretary Report as presented and attached.

1. BoardSecReport_2020-07-31.pdf

H. Accept Board Treasurer Report Vote Christopher Lessard
Approve the July Board Treasurer Report as presented and attached.

1. TreasurerRept_July2020.pdf

I. Accept Budget Adjustments and Transfer Date Vote Christopher Lessard
7/31/2020
Approve the budget adjustments with a transfer date of July 31, 2020 as presented and attached.

1. BudgetAdj_7.31.20.pdf

J. Approve Certification of Accounts Vote Christopher Lessard
Certification of Accounts

Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of July 31, 2020 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Christopher Lessard

August 26, 2020
Date

Board Certification of Accounts
RESOLVED After review of the Secretary's and Treasurer's reports for July 31, 2020 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

K. Approve Bill List

Vote

Tara Pepe

Approve the July 30, 2020 to August 26, 2020 bills list in the amount of \$1,353,150.09 as presented and attached.

1. August Check Register.pdf

L. Approve Gross Payrolls

Vote

Tara Pepe

Approve the gross payrolls for July 31, 2020 in the amount of \$213,872.53 and for August 14, 2020 in the amount of \$431,839.41 as presented and attached.

1. 7.31.20 Payroll Report.pdf
2. 8.14.20 Payroll Report.pdf

M. Authorizing Participation in the PEPPM National Purchasing Cooperative

Vote

Christopher Lessard

WHEREAS, the FOUNDATION ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES, COUNTY OF MERCER, STATE OF NEW JERSEY ("Board") has elected to join the PEPPM Purchasing Cooperative (the "Cooperative"), a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Inter-local Agreement (which is incorporated herein by reference) pursuant to New Jersey P.L. 2011, c.139 (N.J.S.A. 52:34-6.2(b)(3)); and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that FOUNDATION ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES, COUNTY OF MERCER, STATE OF NEW JERSEY, hereby authorizes the Purchasing Agent to execute the National Purchasing Cooperative Organizational Inter-local Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the

authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

N. Approve the submission of the 2020-21 Comprehensive Equity Plan Statement of Assurance.

1. 2020-21 CEP Statement of Assurance

O. Accept the revised maternity leave extension of the following staff:

1. Approve the maternity leave extension of Alice Lubrano-Weiss, Teacher, starting November 2, 2020, and returning May 3, 2021.

Graig Weiss disclosed that his wife is giving birth to their 3rd child in November.

- a. A. Lubrano-Weiss - maternity extension.pdf

P. Approve Student Teachers

Approve Sean Webb from Princeton University and Alyssa Joyce, Jessika Davidson, Kathleen Harrison, Caroline Muccifori, Victoria Newcombe, Kyrsten Ramkishun, Aimee Sarboukh, Jenny Vallancourt and Jennifer Snyder from The College of New Jersey to serve as student teachers for the 2020-21 school year as presented and attached.

1. Webb Resume.docx
2. A. Joyce - student teacher resume.pdf

Vote

**Lolade
Onashile**

IV. Resolved/Motion/Roll Call Vote

RESOLVED that the Foundation Academies Board of Trustees accepted the recommendation to the Chief Executive Officer to approve the above-identified consent agenda items numbered 082620-III.A. through 082620-III.P. by a unanimous vote of members present.

V. Closing Items

Stephen Silverman made a motion to Adjourn Meeting. Stacy Denton seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM. Respectfully Submitted, R. Binz