

Meeting Book - Foundation Academy October 28, 2020 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Jacqui Griffith / Jacqui Griffith called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, October 28, 2020 at 6:02PM in Room 100 of 22 Grand Street, Trenton, NJ 08611. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Allan Kehrt, Stephen Silverman, Stacy Denton. Absent -Kimme Carlos

Presented
by: Ms
Jacqui
Griffith

B. Record Attendance and Guests

Staff present: Graig Weiss, Sheria McRae, Chris Lessard and Rachael Binz, in the capacity of secretary to the board. Public present: NONE

C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented
by: Ms.
Jacqui
Griffith

D. Public Participation

none

E. Strategic Imperatives Update

Graig Weiss updated the board on the charter renewal process and progress related to the Strategic Imperatives.

Graig
Weiss

1. Foundation Academy Charter School Renewal Application_October 2020.pdf
2. 2020-24 Strategic Imperatives, 2020-21 Plan.pdf

II. Committee Reports

A. Academics, Culture, and Talent Committee

Todd Kent

B. Friends Advancement Committee

Jacqui
Griffith

1. _About the Friends_ 2020-21.pdf
2. Advancement FABOT 10.2020.pdf

C. Finance and Facilities Committee

Allan Kehrt
& Stephen
Silverman

1. Finance Packet

- a. 2020-10-26 Finance Committee Agenda.pdf
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III. Consent Agenda Items

A. Approve Minutes

1. September 30 2020 FABOT Meeting Minutes.pdf

- B. Accept Donations as presented and attached
1. NJM Insurance Group, \$5000 (check), 9/22/2020

- C. Accept the resignation of the following staff as presented and attached:
1. Accept the resignation of Courtney Boone, Interview Day Coordinator, effective October 15, 2020.

a. C. Boone Letter of Resignation

- D. Approve Staff Hires Vote Lolade Onashile
- Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

1. Ashley Tubbs as Teacher Fellow
2. Keisha Barnes as Teacher Fellow
3. October 28 - FABOT.pdf

- E. Approve Staff Professional Development Vote Tara Pepe
- Approve the following staff professional development activities:

1. October PD Requests.pdf
2. Colleen DiDonato to virtually attend the Service Learning Instructional Leadership Certificate Program for a total cost not to exceed \$1,600.00.
3. Amanda Fenderson to virtually attend "Launch Eureka Math K-5" on November 5, 2020 for a total cost not to exceed \$100.00.
4. Chisoney Swaby, Damon Peoples and Jaclyn Nelson to virtually attend PRAXIS tutoring services through Teachers Test Prep for a total cost not to exceed \$1,000.00.
5. Marina Pappas, Myquasia Chambers and Edwin Benavides to virtually attend PRAXIS tutoring services through Varsity Tutors for a total amount not to exceed \$1,200.00.

- F. Accept Board Secretary Report Vote Christopher Lessard
- Approve the September Board Secretary Report as presented and attached.

1. BoardSecReport_2020-09-30.pdf

- G. Accept Board Treasurer Report Vote Christopher Lessard
- Approve the September Board Treasurer Report as presented and attached.

1. TreasurerRept_Sept2020.pdf

- H. Accept Budget Adjustments and Transfer Date Vote Christopher Lessard
- 9/30/2020
- Approve the budget adjustments with a transfer date of September 30, 2020 as presented and attached.

I. Approve Certification of Accounts

Certification of Accounts

Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of September 30, 2020 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Christopher Lessard

October 28, 2020

Date

Board Certification of Accounts

RESOLVED After review of the Secretary's and Treasurer's reports for September 30, 2020 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Vote

Christopher
Lessard

J. Approve Bill List

Approve the October 1, 2020 to October 28, 2020 bills list in the amount of \$1,322,407.38 as presented and attached.

1. October Check Register.pdf

Vote

Tara Pepe

K. Approve Gross Payrolls

Approve the gross payrolls for September 30, 2020 in the amount of \$423,988.06 and for October 15, 2020 in the amount of \$423,940.02 as presented and attached.

1. 9.30.20 Payroll Report.pdf
2. 10.15.20 Payroll Report.pdf

Vote

Tara Pepe

L. Approve the submission of an amendment to the CARES Emergency Relief Grant application

Approve the submission of an amendment to the CARES Emergency Relief Grant application to cover the additional costs associated with the pandemic closing and reopening.

M. Approve calendar changes:

Approve the addition of a full day of instruction on October 23, 2020 due to the cancellation of a staff development day.

N. Appoint Lismarie Acevedo as Homelessness Liason

O. Approve submission of 2020-21 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

1. 2020-21 MOA

P. Approve title and salary adjustments for the following staff as presented and attached:

1. Correction: Approve the salary change of William Scott, Career Teacher and Instructional Dean, from \$78,821 to \$80,000, effective July 6, 2020.

2. Correction: Approve the title and salary change of Maria Kane, from Teacher Fellow and \$54,338 to Career Teacher and \$59,338, effective October 1, 2020
3. Correction: Approve the salary change of Mary-Anne Smith, Advancement Associate from \$52,709 to \$62,421, effective November 1, 2020.
4. Correction: Approve the title and salary change of Olabisi Okoya, from Substitute Teacher and \$235 per diem, to Career Teacher and \$57,784, effective October 1, 2020.
5. Correction: Approve the title and salary change of Courtney Agyeman from Alumni Advisor and \$59,732 to College and Career Advisor and \$64,732, effective October 19, 2020.

IV. Resolved/Motion/Roll Call Vote

Stephen Silverman made a motion to RESOLVED that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 102820-III.A. through 102820-III.P.

Grecia Montero seconded the motion. The board voted unanimously to approve the motion.

V. Closing Items

Stacy Denton made a motion to Adjourn Meeting. Grecia Montero seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM. Respectfully Submitted, R. Binz