

Meeting Book - Foundation Academy November 18, 2020 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Jacqui Griffith / Jacqui Griffith called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, November 18, 2020 at 6:03 PM via Google Meet. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Allan Kehrt (exited at 6:53 PM), Stephen Sliverman, Stacy Denton, Kimme Carlos. Absent -None.

Presented
by: Ms
Jacqui
Griffith

B. Record Attendance and Guests

Staff present: Graig Weiss, Sheria McRae, Angela Joyner, Melissa Campbell, Artemus Werts, Venetia Birchmore, Natasia Cooper, Kheri Freeman, Chris Lessard, Will Scott, Shavon Chambers, Shanesia Davis, Shanise Thomas, and Rachael Binz, in the capacity of secretary to the board. Public present: None.

C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented
by: Ms.
Jacqui
Griffith

D. Public Participation

None.

E. State of School Presentations

1. Middle School

Angela Joyner and Will Scott updated the board on student achievement and staff culture at the middle school.

Angela
Joyner

- a. MS State of Schools Presentation 2020-2021.pptx

2. High School

Melissa Campbell, Artemus Werts, and Shavon Chambers updated the board on student achievement and staff culture at the high school.

Melissa
Campbell

- a. HS State of Schools Presentation
-

II. Committee Reports

A. Academics, Culture, and Talent Committee

Todd Kent updated the board on staffing. Staff attrition is low this SY.

Todd Kent

B. Friends Advancement Committee

The Friends' annual report should be mailed in late November. The group is planning annual letters and an appeal for Giving Tuesday.

Jacqui
Griffith

C. Finance and Facilities Committee

Steve Silverman provided the Finance and Facilities update. Bond Compliance requirements for cash on hand continue to be met. The main office renovation at 363 W. State St. has been delayed slightly due to the decision to close the building briefly, but is still on track to be completed before students return to the building.

Allan Kehrt
& Stephen
Silverman

1. Finance Packet

a. 2020-11-16 Finance Committee Agenda.pdf

D. Trustees Committee

Jacqui Griffith updated to progress toward bringing on new trustees and reminded the board of the upcoming CEO evaluation.

Jacqui
Griffith

III. Consent Agenda Items

A. Approve Minutes

1. October 28, 2020 FABOT Meeting Minutes

B. Accept Donations as presented and attached

1. The Blackbaud Giving Fund (Alexander Zbinden), \$600.00 (check), 10/27/20

C. Accept the resignations of the following staff as presented and attached:

1. Accept the resignation of Giselle David, Novice Teacher, effective December 23, 2020.

a. G. David - Letter of Resignation_revised.docx

2. Accept the resignation of Danny Ly, Career Teacher, effective January 12, 2021.

a. D. Ly - Letter of Resignation.pdf

D. Approve the Family First Award in the amount of \$1,000 each for the following staff members effective November 19, 2020:

1. Jacqueline Martinez, Senior Operations Associate

2. Kathleen Griffo, Teacher

3. Tiffany Acevedo, Teacher

4. Summiya Abdul-Quddus, Teacher

5. Kelsey Petty, Teacher

E. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

1. November Talent Items

2. 2020-21 Salaried Positions

a. Julia Arrington as Director of Special Services

3. 2020-21 Non-Salaried Positions

a. Olabisi Okoya as Grade Level Chair

Vote

Lolade
Onashile

F. Approve title and salary adjustments for the following staff as presented and attached:

1. Correction: Approve the salary and title change of Yuri Kim, from Teacher Fellow and \$56,385 to Career Teacher and \$61,385, effective November 1, 2020.

2. Correct: Adjust the Grade Level Chair stipend of Kathleen Griffo, from \$1,000 to \$818, effective October 30, 2020.

G. Accept Board Secretary Report

Accept the October Board Secretary Report as presented and attached.

Vote

Christopher Lessard

1. BoardSecReport_2020-10-31.pdf

H. Accept Board Treasurer Report

Accept the October Board Treasurer Report as presented and attached.

Vote

Christopher Lessard

1. TreasurerRept_Oct2020.pdf

I. Accept Budget Adjustments and Transfer Date 10/31/2020

Accept the budget adjustments with a transfer date of October 31, 2020 as presented and attached.

Vote

Christopher Lessard

1. BudgetAdj_10.31.20.pdf

J. Approve Certification of Accounts

Certification of Accounts

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I certify that as of October 31, 2020 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Vote

Christopher Lessard

Christopher Lessard

November 18, 2020
Date

Board Certification of Accounts

RESOLVED After review of the Secretary's and Treasurer's reports for October 31, 2020 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.10(c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

K. Approve the annual fiscal questionnaire

Approve the Annual Charter School Fiscal Questionnaire as presented and attached

Vote

Christopher Lessard

1. Annual Charter School Fiscal Questionnaire.pdf

L. Approve Bill List

Approve the October 29, 2020 to November 18, 2020 bills list in the amount of \$1,297,013.46 as presented and attached.

Vote

Tara Pepe

1. November Check Register.pdf

M. Approve Gross Payrolls

Approve the gross payrolls for October 30, 2020 with a total of \$426,783.71, and for November 13, 2020 with a total of \$437,906.87 as presented and attached.

Vote

Tara Pepe

1. 10.30.20 Payroll Report.pdf

2. 11.13.20 Payroll Report.pdf

N. Approve the submission of an amendment to the IDEA grant

Approve the submission of an amendment to the FY21 IDEA grant application to allocate FY20 carryover funds.

Vote

Tara Pepe

O. Approve Talent Kickstart contract

Approve the contract with Talent Kickstart to provide talent consulting services for a total amount not to exceed \$1,980.00 as presented and attached.

Vote

Tara Pepe

1. Foundation Academy Talent Consulting Proposal.pdf

P. Approve memorandum of agreement

Approve memorandum of agreement between Foundation Academies and HiTOPS Peer Leadership Program as presented and attached.

1. MoU - HiTOPS and Foundations Collegiate Academy 2020-21.pdf

Q. Approve dual enrollment agreement

Approve dual enrollment agreement between Foundation Academies and Mercer County Community College as presented and attached.

1. MCCC MOU 2019 & 2020.pdf

R. Approve out of district placement contracts

Approve the out of district placement contracts for students 3993073025, 8612403880, and 2750251807 at Garfield Park Academy for the 2020-21 school year. Foundation Academy Charter School will continue to maintain case management of the students and Trenton Public School District will be responsible for paying all tuition costs associated with the students' placement.

IV. Resolved/Motion/Roll Call Vote

Kimme Carlos made a motion to RESOLVED that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 111820-III.A. through 111820-III.R. Stacy Denton seconded the motion. The board voted unanimously to approve the motion.

V. Closing Items

Stacy Denton made a motion to Adjourn Meeting. Grecia Montero seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM. Respectfully Submitted, R. Binz