

Meeting Book - Foundation Academy February 24, 2021 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Jacqui Griffith / Jacqui Griffith called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, February 24, 2021 at 6:00 PM via Google Meet. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Allan Kehrt, Steve Silverman, Stacy Denton. Absent - None.

Presented
by: Ms
Jacqui
Griffith

B. Record Attendance and Guests

Staff present: Graig Weiss, Lolade Onashile, Chris Lessard, Sheria McRae and Rachael Binz, in the capacity of secretary to the board.
Public present: Stacy Washington, Lawrence Trumont.

C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers and the link to the virtual meeting space posted on the school website. Formal action may take place at this meeting.

Presented
by: Ms.
Jacqui
Griffith

D. Public Participation

No public remarks.

E. Strategic Imperatives Update

Graig Weiss updated the board on progress toward the strategic imperatives and welcoming students back to the buildings.

Graig
Weiss

1. February 2021 Update - FABOT.pdf

F. Upcoming Events

Virtual Black History Month Event - Thursday, Feb. 25 at 4:30-5:30 PM.

Enrollment Lottery - Thursday, Mar. 11 at 3:00 PM.

Financial Disclosures - Will be due by Apr. 30. Look for email from Rachael next week with instructions. The state is using a new systems, so this will look a little different than in the past.

1. [Blacks in Wax Promo Video](#)
2. [Black History Month Flyer](#)

II. Committee Reports

A. Academics, Culture, and Talent Committee

Did not meet.

Todd Kent

B. Friends Advancement Committee

Jacqui Griffith gave an update on scholarships.

Jacqui
Griffith

1. FABOT February Advancement Update.pdf

C. Finance and Facilities Committee

The office/main entrance renovation at 363 W. State St. is complete. HVAC project is nearing completion.

Allan Kehrt
& Stephen
Silverman

1. Finance Packet

III. Consent Agenda Items

A. Approve Minutes

1. January 2021 FABOT meeting minutes

B. Accept the following donations:

1. Brightfunds (Anthony Klockenbrink), \$2475.00 (check), 1/20/2021

C. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

Vote

Lolade
Onashile

1. 2020-21 Salaried Positions

- a. Jose Torres as Facilities Associate
- b. Trevon Haywood as Temporary Interview Day Coordinator
- c. Jose Otero as Temporary Custodian

2. 2020-21 Non-Salaried Positions

- a. Vianney Anzures as Spanish/English Interpreter Mentor
- b. Erica Forrester for May Compensation Stipend

3. February 24 - FABOT.pdf

4. 2021-22 Salaried Positions

- a. Julia Cenatus as Career Teacher and Instructional Dean

D. Accept the resignations of the following staff as presented and attached:

1. Recognize the resignation of Davorea Thomas, Paraprofessional, effective February 26, 2021.

- a. D.Thomas Resignation.pdf

2. Accept the resignation of Sara Sbieti, Teacher, effective, April 20, 2021

- a. Sbeiti- Resignation Letter.pdf

E. Approve Staff Professional Development

Approve the following staff professional development activities:

Vote

Tara Pepe

1. February PD Requests.pdf

2. Carmen Soto to virtually attend training for PALS Recertification on February 27, 2021 for a total cost not to exceed \$295.00.

3. Jessica Tatelbaum to virtually attend "Trauma Informed Strategies to Support Student Success in the Classroom" on March 5, 2021 for a total cost not to exceed \$279.00.

4. Elizabeth Toth to virtually attend "Making Best Use of Google Classroom to Strengthen Your Science Instruction" on March 26, 2021 for a total cost not to exceed \$279.00.

5. Anthony Petralia to virtually attend "Managing Multiple Priorities, Projects and Deadlines" on March 30, 2021 for a total cost not to exceed \$149.00.

6. Kelsey Petty to virtually attend "Best Practices in Co-Teaching" on April 21, 2021 for a total cost not to exceed \$279.00.

7. Erin Dougherty, Kathryn Zervos and Barbara Zjawin to virtually attend the TESOL Spring Conference on May 25, 2021 through May 27, 2021 for a total cost not to exceed \$897.00.

8. Shavon Chambers to virtually attend the 2021 AP English Language Summer Institutes on June 21, 2021 through June 24, 2021 and June 28, 2021 through July 1, 2021 for a total cost not to exceed \$1,050.00.

9. Colleen DiDonato to virtually attend the AP English Literature Experienced Teachers Summer Institute on June 21, 2021 through June 25, 2021 for a total cost not to exceed \$550.00.

10. Elizabeth Toth to virtually attend the AP Biology Summer Institute on June 21, 2021 through June 24, 2021 for a total cost not to exceed \$650.00.

F. Accept Board Secretary Report

Approve the January Board Secretary Report as presented and attached.

1. BoardSecReport_2021-01-31.pdf

Vote

Christopher Lessard

G. Accept Board Treasurer Report

Approve the January Board Treasurer Report as presented and attached.

1. TreasurerRept_Jan2021.pdf

Vote

Christopher Lessard

H. Accept Budget Adjustments and Transfer Date 1/31/2021

Approve the budget adjustments with a transfer date of January 31, 2021 as presented and attached.

1. BudgetAdj_1.31.21.pdf

Vote

Christopher Lessard

I. Approve Certification of Accounts

Vote

Christopher

Certification of Accounts
Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of January 31, 2021 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Lessard

Christopher Lessard

February 24, 2021
Date

Board Certification of Accounts
RESOLVED After review of the Secretary's and Treasurer's reports for January 31, 2021 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

J. Approve Bill List

Approve the January 28, 2021 to February 24, 2021 bills list in the amount of \$1,231,843.40 as presented and attached.

Vote

Tara Pepe

1. February Check Register.pdf

K. Approve Gross Payrolls

Approve the gross payrolls for January 29, 2021 in the amount of \$431,529.62 and for February 10, 2021 in the amount of \$451,271.93 as presented and attached.

Vote

Tara Pepe

1. 1.29.21 Payroll Report.pdf
2. 2.10.21 Payroll Report.pdf

L. Approve the submission of an amendment to the ESEA grant

Approve the submission of an amendment to the FY21 ESEA application to reallocate parental involvement funds to be used for a parent workshop series.

Vote

Tara pepe

M. Approve the 2021-22 School Calendar as presented and attached.

1. 2021-22 Staff Calendar Draft.pdf

N. Approve calendar changes:

1. Approve the postponement of the ACCESS 2.0 for ELLs window to April 19-30, 2021.
2. Approve a staff in-service day (no school for for students) on Friday, March 19, 2021.

O. Adopt the following policy:

1. 3541.32 District Owned Vehicles 2021 DRAFT

P. Approve Training Days

Approve training days for the following staff at the rate of \$100 per day.

1. Julia Cenatus

Q. Approve salary adjustments for the following staff as presented and attached:

1. Sheria McRae, Chief Academic Officer

a. February Talent Corrections

IV. Resolved/Motion/Roll Call Vote

Stephen Silverman made a motion to RESOLVED that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 022421-III.A. through 022421-III.Q. Kimme Carlos seconded the motion. The board voted unanimously to approve the motion.

V. Executive Session

WHEREAS, the Open Public Meetings Act authorizes a public body to meet in closed session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such closed session; now, therefore BE IT RESOLVED, by the Foundation Academies Board of Trustees, that it does hereby determine that it is necessary to meet in closed session prior to the adjournment of this meeting to discuss personnel matters. BE IT ALSO RESOLVED, that the matters discussed will be made public when the need for such confidentiality no longer exists. The Board may reconvene in public session at the conclusion of the closed session. Action may be taken by the Board when Open Session resumes.

Stacy Denton made a motion to enter executive session. Grecia Montero seconded the motion. The board voted unanimously to enter executive session at 6:36 PM.

Stacy Denton made a motion to exit executive session. Grecia Montero seconded the motion. The board voted unanimously to exit executive session and enter public session at 7:42 PM

VI. Closing Items

Todd Kent made a motion to Adjourn Meeting. Stacy Denton seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM. Respectfully Submitted, R. Binz