

Meeting Book - Foundation Academy May 26, 2021 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Jacqui Griffith / Jacqui Griffith called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, May 26, 2021 at 6:00 PM via Google Meet. Present- Todd Kent, Grecia Montero, Kimme Carlos, Jacqui Griffith, Stacy Denton. Absent - None

Presented
by: Ms
Jacqui
Griffith

B. Record Attendance and Guests

Staff present: Graig Weiss, Natasia Cooper, Venetia Birchmore, Kheri Freeman, Sheria McRae, Melissa Campbell, Angela Joyner, Shanesia Davis, Artemus Werts and Rachael Binz, in the capacity of secretary to the board. Public present: None. (Xavier Wright requested admittance at 7:03PM, but disconnected before Ms. Binz was able to admit them.)

C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted on the school website. Formal action may take place at this meeting.

Presented
by: Ms.
Jacqui
Griffith

D. Mission Moment

Graig Weiss shared a teacher appreciation video made by high school students, and the board reflected on a speech made by Nebraska Senator Justin Wayne on the subject of school choice.

1. [High School Teacher Appreciation Video](#)
2. [Nebraska Senator Justin Wayne \(D\) tells his colleagues he'll vote against the school choice bill if they agree to send their own kids to public schools.](#)

E. Public Participation

None, no members of the public being present or having requested admittance at this time.

F. Upcoming Events

EVENTS:

June 2nd: A Conversation with Dr. John Carlos -- organization-wide event. Link to follow.
June 9th: Senior Signing Day 11:00 AM - virtual event. Link to follow.
June 15th: High School Graduation 11:00 AM at Arm & Hammer Park (Trenton Thunder baseball field)
June 17th: 8th Grade Recommitment 6:00 PM at the Masonic Temple in Trenton
June 18th: Last day of school

G. Presentations

1. Harry Lee, President & CEO, New Jersey Public Charter Schools Association

Harry Lee presented on the efforts and impact of the NJPCSA.

- a. 20210526_Foundation Board Meeting.pptx

2. Kheri Freeman, Instructional Dean

Kheri Freeman presented plans for Summer Accelerated Academy.

a. Summer Accelerated Academy FABOT Presentation.pdf

II. Committee Reports

A. Friends Advancement Committee

Jacqui Griffith updated the board on Knight Fund scholarships and book stipends for the class of 2021.

Jacqui
Griffith

1. 5.17.21 Advancement Cmte.pdf

B. Finance and Facilities Committee

Todd Kent updated the board on school finances and upcoming summer facilities projects.

1. Finance Packet

a. 2021-05-24 Finance Committee Agenda.pdf

C. Trustees Committee

Jacqui Griffith updated the board on the Trustees Committee's board recruitment process and progress.

Jacqui
Griffith

Kimme Carlos stated the importance of school staff understanding the appreciation of the Board of Trustees and the Board's commitment to bringing on members who respect, appreciate, and represent the community.

1. Meeting Agenda
2. Leadership Structures at FA
3. FABOT Terms
4. DRAFT_ Board Profile for New Directors
5. ONBOARDING PROCESS—FABOT

III. Board Secretary/Treasurer Election

A. Board Secretary/Treasurer Election

Kimme Carlos nominated Ms. Stacy Denton for Board Secretary/Treasurer. Grecia Montero seconded the nomination. Stacy Denton abstained from voting. The remaining board members voted unanimously to approve the Ms. Stacy Denton's election to the role of Board Secretary/Treasurer.

IV. Consent Agenda Items

A. Approve Minutes

1. April 28 2021 meeting minutes
2. May 12 2021 meeting minutes

B. Accept Donations as presented and attached

1. Fidelity Charitable (Doreen Wright), \$250.00 (check), May 7, 2021

C. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

Vote

Lolade
Onashile

1. 2020-21 Salaried Positions

a. Alyssa Salvi as Executive Administrative Assistant

2. 2021-22 Salaried Positions

a. Gina Del Rosario as Career Teacher

b. Tasha Hester as Career Teacher

c. Annelies Dougherty as Novice Teacher

d. May 26 FABOT.pdf

3. 2021-2022 Stipends/Non-Salaried positions

a. Summiya Abdul-Quddus as Grade Level Chair

b. Jessica Tatelbaum as Grade Level Chair

c. Christopher Henry as Grade Level Chair

d. Inayah Turner as Grade Level Chair

e. Jessica Yentema as Grade Level Chair

f. Tiffany Acevedo as Grade Level Chair

g. Lauriann Mason as Grade Level Chair

h. Jacquelyn Brady as Grade Level Chair

i. Christian Torino as Athletic Coordinator

j. Lorraine Sroka as High School Class Scheduler

k. Wendy Bradford as Summer School Teacher

l. Tiffany Acevedo as Summer School Teacher

m. EJ Nemeth as Summer School Teacher

n. Inayah Turner as Summer School Teacher

o. Christopher Henry as Summer School Teacher

p. Rafael Berriel as Summer School Teacher

q. Sherine Nashef as Summer School Teacher

r. Nyasia Dumas as Summer School Teacher

s. Angel McCoy as Summer School Teacher

t. Brianna Carson as Summer School

Teacher

u. Kathleen Griffo as Summer School
Teacher

v. Ashley Tubbs as Summer School Teacher

w. Corrinda John as Summer School
Teacher

x. Bridget Lewis as Summer School Teacher

y. Laura Desai as Summer School Teacher

z. Chisoney Swaby as Summer School
Teacher

aa. Victoria Carroll as Summer School
Teacher

ab. Geneve Dupuy as Summer School
Teacher

ac. Nicole Cassell as Summer School
Teacher

ad. Alexander Davies as Summer School
Teacher

ae. Maria Kane as Summer School Teacher

af. Summiya Abdul-Quddus as Summer
School Teacher

ag. Yuri Kim as Summer School Teacher

ah. Calvin McRae as Summer School
Teacher

D. Accept the resignations of the following staff as
presented and attached:

1. Accept the resignation of Shavon Chambers,
Assistant Principal of Instruction, effective June
30, 2021.

a. S. Chambers

2. Accept the resignation of Kashana Ricketts,
Teacher Fellow, effective June 30, 2021.

a. K. Ricketts

3. Accept the resignation of Loren McAlinden,
Career Teacher, effective June 30, 2021.

a. L. McAlinden

E. Approve the termination of the following staff as
presented and attached:

1. Approve the termination of employee number 528, effective June 30, 2021.

F. Approve the salary, title and stipend adjustments for the following staff as presented and attached:

1. Krystal Cohen
2. Melissa Campbell
3. Maura Farrell
4. Calvin McRae
5. Olabisi Okoya
6. Edwin Benavides
7. Isiah Jones
8. Jennifer Gonzales
9. May Talent Corrections

G. Approve Staff Professional Development

Approve the following staff professional development activities:

Vote

Tara Pepe

1. Maura Farrell to virtually attend a math professional development session on June 3, 2021 for a total cost not to exceed \$100.00 as presented and attached.
2. Katie Kilcullen to virtually attend "Online Bereavement Support Groups" on June 3, 2021 for a total cost not to exceed \$50.00 as presented and attached.
3. Isiah Jones to virtually attend the AP Summer Institute on Government and Politics on June 21, 2021 through June 24, 2021 for a total cost not to exceed \$675.00 as presented and attached.
4. Venetia Birchmore to virtually attend the Heinemann Guided Reading professional development session for a total cost not to exceed \$125.00 as presented and attached.
5. Jillian Brown, Eric Bullock, Natasia Cooper and Brittany Greco to virtually attend the Heinemann Fountas & Pinnell Classroom Overview for a total cost not to exceed \$500.00 as presented and attached.
6. Jillian Brown, Eric Bullock, Natasia Cooper and Brittany Greco to virtually attend the Heinemann Phonics workshop for a total cost not to exceed \$500.00 as presented and attached.
7. Jillian Brown, Eric Bullock, Natasia Cooper and

Brittany Greco to virtually attend the Secret Stories Training for a total cost not to exceed \$600.00 as presented and attached.

8. Mckenzie Lennon and Anthony Petralia to virtually attend Amplified Google Admin Training for a total cost not to exceed \$650.00 as presented and attached.

9. May PD Requests.pdf

H. Accept Board Secretary Report

Approve the April Board Secretary Report as presented and attached.

1. BoardSecReport_2021-04-30.pdf

Vote

Christopher Lessard

I. Accept Board Treasurer Report

Approve the April Board Treasurer Report as presented and attached.

1. TreasurerRept_April2021.pdf

Vote

Christopher Lessard

J. Accept Budget Adjustments and Transfer Date 4/30/2021

Approve the budget adjustments with a transfer date of April 30, 2021 as presented and attached.

1. BudgetAdj_4.30.21.pdf

Vote

Christopher Lessard

K. Approve Certification of Accounts

Certification of Accounts

Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of April 30, 2021 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Christopher Lessard

May 26, 2021
Date

Board Certification of Accounts

RESOLVED After review of the Secretary's and Treasurer's reports for April 30, 2021 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Vote

Christopher Lessard

L. Approve Bill List

Approve the April 29, 2021 to May 26, 2021 bills list in the amount of \$1,648,954.04 as presented and attached.

1. May Check Register.pdf

Vote

Tara Pepe

M. Approve Gross Payrolls

Approve the gross payrolls for April 30, 2021 in the amount of \$410,330.36 and for May 14, 2021 in the amount of \$404,107.42 as presented and attached.

1. 4.30.21 Payroll Report.pdf

Vote

Tara Pepe

N. Approve Food Service Management Company contract

Approve FSMC Contract with Maschio's Food Service for the 2021-2022 school year. Management Fee: \$25,750.00 with Return Guarantee of \$30,000

Vote

Christopher Lessard

O. Authorize Extraordinary Unspecifiable Services Agreement with The New Teacher Project, Inc.

RESOLUTION AUTHORIZING EXTRAORDINARY, UNSPECIFIABLE SERVICES AGREEMENT WITH TNTP, INC. FOR A COMPENSATION AUDIT, COMPENSATION DESIGN, AND IMPLEMENTATION AND STAKEHOLDER ENGAGEMENT.

WHEREAS, there exists a need for a compensation audit and to develop design principals aligned to Foundation Academies' vision for the future; and

WHEREAS, N.J.S.A. 18A:18A-5 provides that a contract which exceeds the bid threshold may be negotiated and awarded without public advertising for bids and bidding therefor, if the subject matter consists of extraordinary unspecifiable services which cannot reasonably be described by written specifications; and

WHEREAS, the award of this Contract may be characterized as an "extraordinary, unspecifiable service" pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of Foundation Academies has filed a certificate with the Board of Trustees describing the nature of the work to be done, stating that it is not reasonably possible to draft specifications, describing the informal solicitation of quotations, and describing in detail why the contract meets the provisions of the statute and regulations; and

WHEREAS, funds are available for these services.

NOW THEREFORE BE IT RESOLVED as follows:

1. This contract is awarded without competitive bidding as "Extraordinary, Unspecifiable Services" under the provisions of the Public School Contracts Law.
2. The Business Administrator is hereby authorized and directed to execute the agreement with TNTP, Inc. consistent with this Resolution.
3. A copy of this Resolution, the Certification of Extraordinary Unspecifiable Service and the agreement shall be placed on file with the Board.
4. A notice of this action shall be published in the official newspaper as required by law.

1. Foundation Academies_TNTP_Services Agreement_FY21-22 HS (Execution Version 05.25.2021).pdf

2. TNTP EUS Certification.pdf

P. Approve 8th Grade Recommitment Ceremony venue contract

Approve the contract with the Historic Trenton Masonic Temple to serve as the venue for the 8th Grade Recommitment Ceremony for a total cost not to exceed \$1,900.00 as presented and attached.

Vote

Tara Pepe

1. P202100984_RentalAgreement.pdf

Q. Approve staffing agency contract

Approve the contract with Horizon Healthcare Staffing to provide

Vote

Tara Pepe

substitute nurse services on an as needed basis as presented and attached.

1. HorizonContract.pdf

R. Approve summer tutoring program contract

Approve the contract with The Learning Point to provide a summer tutoring program for a total cost not to exceed \$38,725.00 as presented and attached.

Vote

Tara Pepe

1. The Learning Point_ FACS_ Summer 2021_Agreement_FINAL EXECUTION COPY.pdf

S. Approve out of district placement contracts

Approve the placement of student 1411653352 at The Titusville Academy for the 2020-21 and 2021-22 school years. Foundation Academy Charter School will continue to maintain case management of the student and Trenton Public School District will be responsible for paying all tuition costs associated with the student placement.

T. Approve calendar changes:

1. Approve the addition of the NJ Start Strong Assessment Window the week of October 4-8, 2021.
2. Approve an adjustment for iReady Window 2 to occur from December 13-15, 2021 and Data Day to occur on December 23.
3. Approve the elimination of iReady Window 3 and the renaming of iReady Window 4 to iReady Window 3.
4. Approve the adjustment of iReady Window 3 to March 28-30 and Data Day to April 8.
5. Approve the adjustment of the Data Day scheduled on January 28, 2022 to September 3, 2021.

U. Accept the resignation of Stephen Silverman from the Foundation Academy Board of Trustees effective May 19, 2021.

V. Approve Training Days

Approve training days for the following staff at the rate of \$100 per day.

1. Tasha Hester
2. Gina Del Rosario
3. Annelies Dougherty
4. Alyssa Salvi

V. Resolved/Motion/Roll Call Vote

Stacy Denton made a motion to RESOLVED that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 052621-III.A. through 052621-III.V. Kimme Carlos seconded the motion. The board voted unanimously to approve the motion.

VI. Closing Items

Stacy Denton made a motion to adjourn meeting. Kimme Carlos seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:14 PM.
Respectfully Submitted, R. Binz