

Meeting Book - Foundation Academy August 25, 2021 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Kimme Carlos / Kimme Carlos called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, August 25, 2021 at 6:03 PM in Room 100 of 22 Grand Street, Trenton, NJ 08611. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Kimme Carlos . Absent - Carl Seiden, Stacy Denton.

Presented
by: Ms.
Kimme
Carlos

B. Record Attendance and Guests

Staff present: Graig Weis, Sheria McRae, Artemus Werts, Natasia Cooper, Angela Joyner, Venetia Birchmore, Melissa Campbell, Kheri Freeman, and Rachael Binz, in the capacity of secretary to the board. Public present: None.

C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented
by: Ms.
Kimme
Carlos

D. Mission Moment

First days of school pictures

1. [Back to School Pictures](#)

E. Public Participation

None.

F. Strategic Imperatives Update

Graig Weiss updated the board on progress toward the strategic imperatives.

Graig
Weiss

1. Primary School Art Program
2. 2020-25 Strategic Imperatives, 2020-21 Plan

G. High School Priority Presentation

Melissa Campbell and Artemus Werts presented the 2021-22 SY high school priorities.

Melissa
Campbell
and
Artemus
Werts

1. Launching Our Priorities .pdf

H. Upcoming Events

September 3rd - Data Day

II. Committee Reports

A. Academics, Culture, and Talent Committee

The August ACT meeting was postponed until September.

Todd Kent

B. Friends Advancement Committee

Did not meet.

Jacqui
Griffith

C. Finance and Facilities Committee

Todd Kent

Todd Kent presented the Finance and Facilities report. The board discussed a potential facilities branding project.

1. Finance Packet

- a. 2021-08-23 Finance & Facilities Committee.pdf
- b. Facilities-Branding-08232021.pdf

III. Consent Agenda Items

A. Approve Minutes

1. July 28 2021 FABOT meeting minutes.pdf
2. August 11 2021 FABOT meeting minutes.pdf

B. Accept the resignations of the following staff as presented and attached:

1. Approve the resignation of Ashley Tubbs, Teacher Fellow, effective August 13, 2021.

- a. A. Tubbs Resignation Letter.pdf

2. Approve the resignation of Alyssa Salvi, Executive Administrative Assistant, effective September 3, 2021.

- a. ASalvi Resignation Letter.pdf

C. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

1. 2021-22 Salaried Positions

- a. Karla Fletcher as Special Education Teacher's Assistant
- b. Egnita Pardo as Career Teacher
- c. Alisia Bollina as Career Teacher
- d. Mainor Rivera as Payroll and Benefits Coordinator
- e. Margarita Medina as Paraprofessional
- f. Coral Dayon as Paraprofessional
- g. Ashley Logan as School Social Worker
- h. Kadijah Johnson as Paraprofessional
- i. Simone Jarvis as School Social Worker
- j. Samira Amame as School Social Worker
- k. Daniel Jones as Novice Teacher
- l. Djenaba Figueroa as Marketing and Communications Director

Vote

Lolade
Onashile

- m. Anthonia Oyeniran as Career Teacher
- n. Emily Rudofsky as School Social Worker
- o. Vanessa Tervil as School Social Worker

2. August 25, 2021 Talent Items

3. 2021-2022 Stipends/Non-Salaried positions

a. Brooke Alagona as Maternity Leave Replacement

b. Luciano Muniz as Substitute Bus Driver

D. Approve Staff Salaries Being Paid Through Federal Grant Vote Tara Pepe

Approve the staff salaries being paid through federal grant as presented and attached.

- 1. Staff Receiving a Portion of Salary Through Grant 21-22_August 2021.docx

E. Accept Board Secretary Report Vote Christopher Lessard

Approve the July Board Secretary Report as presented and attached.

- 1. Board Sec Report 2021-07-31.pdf

F. Accept Board Treasurer Report Vote Christopher Lessard

Approve the July Board Treasurer Report as presented and attached.

- 1. July Treasurers Rept 2021.pdf

G. Accept Budget Adjustments and Transfer Date 7/31/21 Vote Christopher Lessard

Approve the budget adjustments with a transfer date of July 31, 2021 as presented and attached.

- 1. Budget ADJ.pdf

H. Approve Certification of Accounts Vote Christopher Lessard

Certification of Accounts Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of July 31, 2021 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Christopher Lessard August 25, 2021 Date Board Certification of Accounts RESOLVED After review of the Secretary's and Treasurer's reports for July 31, 2021 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

I. Approve Bill List Vote Johanna Soto

Approve the July 29, 2021 to August 25, 2021 bills list in the amount of \$1,302,237.47 as presented and attached.

- 1. August Check Register

J. Approve Gross Payrolls

Approve the gross payrolls for July 30, 2021 in the amount of \$281,574.11 and for August 13, 2021 in the amount of \$403,401.42, as presented and attached

1. August 13 Payroll.pdf

2. July 30 Payroll.pdf

Vote

Johanna
Soto

K. Approve CARES Act Grant Amendment

Approve the submission of an amendment to the CARES Act Emergency Relief Grant application

Vote

Tara Pepe

L. Approve CRRSA ESSER II Grant Amendment

Approve the submission of an amendment to the CRRSA ESSER II grant application

Vote

Tara Pepe

M. Approve ARP IDEA Grant application submission

Approve the submission of the ARP IDEA application for Fiscal Year 2022, and accept the grant award of funds upon the subsequent approval of the FY 2022 IDEA application.

Vote

Tara Pepe

N. Approve the submission of the 2021-22 Comprehensive Equity Plan Statement of Assurance.

1. 2021-22CEPStatementofAssurance.pdf

O. Approve 2021-22 Staff Attendance Incentive Program

1. Staff Attendance Incentive

P. Approve Staff Travel Paid by Grant.

John Salvetta to conduct alumni visits to multiple colleges in New Jersey on September 14, 2021 to September 15, 2021 for a total cost not to exceed \$238.50 plus the cost of ground transportation and September 21-23 for a total cost not to exceed \$329.50, plus the cost of ground transportation per Board policy to be paid through the John Spears Alumni Relations grant.

Vote

Johanna
Soto

1. Salvetta_Alumni_overnight_Sept.14_15.pdf

2. Salvetta_Alumni_overnight_Sept.21_23.pdf

Q. Approve training days for the following staff at the rate of \$100.00 per day:

1. Karla Fletcher

2. Egnita Pardo

3. Alisia Bollina

4. Mainor Rivera

5. Margarita Medina

6. Coral Dayon

7. Ashley Logan

8. Kadijah Johnson

9. Simone Jarvis

10. Samira Amane

11. Daniel Jones
12. Djenaba Figueroa
13. Emily Rudofsky
14. Anthonia Oyeniran

R. Approve the salary, title and stipend adjustments for the following staff as presented and attached:

1. Trevon Haywood
2. James Nolan
3. Leonardo Ramirez
4. Matthew Triolo
5. Vincent Bello
6. Maura Farrell
7. August 25, 2021 Talent Corrections

S. Approve the FAMily First award in the amount of \$1,000 each for the following staff members, effective August 26, 2021, as presented and attached.

1. August Talent Items

T. Approve the out of district placement contracts for students 2750251807 at Garfield Park Academy for the 2021-22 school year.

IV. Resolved/Motion/Roll Call Vote

Todd Kent made a motion to RESOLVE that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above-identified consent agenda items numbered 082521-III.A. through 082521-III.T. Jacqui Griffith seconded the motion. The board voted unanimously to approve the motion.

V. Executive Session

Grecia Montero made a motion to enter executive session. Jacqui Griffith seconded the motion. The board voted unanimously to enter executive session. Executive session began at 6:56 PM and ended at 7:20 PM.

WHEREAS, the Open Public Meetings Act authorizes a public body to meet in closed session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such closed session; now, therefore BE IT RESOLVED, by the Foundation Academies Board of Trustees, that it does hereby determine that it is necessary to meet in closed session prior to the adjournment of this meeting to discuss personnel matters. BE IT ALSO RESOLVED, that the matters discussed will be made public when the need for such confidentiality no longer exists. The Board may reconvene in public session at the conclusion of the closed session. Action may be taken by the Board when Open Session resumes.

VI. Closing Items

Grecia Montero made a motion to Adjourn Meeting. Todd Kent seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.
Respectfully Submitted, R. Binz