

## Meeting Book - Foundation Academy October 27, 2021 Board Meeting

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### I. Opening Items

#### A. Call The Meeting to Order

Kimme Carlos called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, October 27, 2021 at 6:07 PM in in Room 100 of 22 Grand Street, Trenton, NJ 08611. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Kimme Carlos , Carl Seiden, Stacy Denton, Al-Lateef Farmer (remote - joined at 6:15 PM), Karen Hernandez-Granzen (remote - exited at 7:40 PM)

Presented  
by: Ms.  
Kimme  
Carlos

#### B. Record Attendance and Guests

Staff present: Graig Weiss, Sheria McRae, Melissa Campbell and Rachael Binz, in the capacity of secretary to the board.

Public present:

Shannon Boyne, Hatfield Schwartz Law Group, representing Foundation Academy Charter School S.L., parent of 2192017

#### C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented  
by: Ms.  
Kimme  
Carlos

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### II. Executive Session

WHEREAS, the Open Public Meetings Act authorizes a public body to meet in closed session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such closed session; now, therefore BE IT RESOLVED, by the Foundation Academies Board of Trustees, that it does hereby determine that it is necessary to meet in closed session prior to the adjournment of this meeting to discuss a matter of student confidentiality.

BE IT ALSO RESOLVED, that the matters discussed will be made public when the need for such confidentiality no longer exists. The Board may reconvene in public session at the conclusion of the closed session. Action may be taken by the Board when Open Session resumes.

Jacqui Griffith made a motion to enter executive session. Carl Seiden seconded the motion. The board voted unanimously to enter executive session, which began at 6:10 PM.

S.L., the parent of student 2192017, was invited to join the executive session at 6:20 PM for an expulsion hearing. Technical problems prevented the parent from participating until 6:34 PM, at which time the hearing began. The hearing ended at 7:00 PM, and S.L. exited the virtual meeting space.

The board deliberated on the matter from 7:00 PM until 7:40 PM, at which time public session resumed, and S.L. reentered the virtual meeting space.

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### III. Continuation of Public Session

Todd Kent made a motion to accept the recommendation of the Chief Executive Officer to expel student 2192017. Carl Seiden seconded the motion. The motion passed by a unanimous vote of members present.

#### A. Vote on the student matter involving student 2192017.

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## IV. Continuation of Meeting

### A. Pubic Participation

None.

### B. Upcoming Events

Friday 11/5 - KinderSmiles Dental Event at FA High School

1. KinderSmile at FA Dental Consent 2021 TRENTON (1).pdf - 2
2. SPANISH KSCOHC Trenton Flyer (1).pdf - 3
3. KSCOHC Trenton Flyer (2) (4).pdf - 4

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## V. Committee Reports

### A. Academics, Culture, and Talent Committee

Did not meet. Grecia Montero reminded the board that this committee meets bi-monthly.

Todd Kent

### B. Friends Advancement Committee

The Friends' annual appeal goal for this year is \$60,000.

Jacqui  
Griffith

### C. Finance and Facilities Committee

Carl Seiden updated the board on school finance.

Carl  
Seiden

#### 1. Finance Packet

- a. Finance Report Guide FACS (BSR-Treas-Dash).pdf - 5
- b. FABOT Finance & Facilities Committee\_Upcoming Projects.docx - 20
- c. 2021-10-25 Finance Committee Agenda.pdf - 21

### D. Trustees Committee

The Trustees Committee will continue its efforts to attract new talent to the board.

Jacqui  
Griffith

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## VI. Executive Session

WHEREAS, the Open Public Meetings Act authorizes a public body to meet in closed session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such closed session; now, therefore BE IT RESOLVED, by the Foundation Academies Board of Trustees, that it does hereby determine that it is necessary to meet in closed session prior to the adjournment of this meeting to discuss staff compensation. BE IT ALSO RESOLVED, that the matters discussed will be made public when the need for such confidentiality no longer exists. The Board may reconvene in public session at the conclusion of the closed session. Action may be taken by the Board when Open Session resumes. Grecia Montero made a motion to enter executive session. Stacy Denton seconded the motion. The board voted unanimously to enter executive session, which began at 7:46 PM. Public session resumed at 8:25 PM.

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## VII. Consent Agenda Items

### A. Approve Minutes

1. September 29 2021 FABOT meeting minutes.pdf - 67

### B. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

Vote

Lolade  
Onashile

1. 2021-22 Salaried Positions

- a. Amy Zalot as Career Teacher
  - b. Todd DuPell as Career Teacher
  - c. Francisca Deleon as Leader of Student Culture
  - d. Joseph Shelton as Career Teacher
  - e. Yolanda Corbin-Graham as School Social Worker
  - f. LaShun Robinson as Leader of Student Culture
  - g. Aaliyah Lewis as Career Teacher
2. 2021-2022 Stipends/Non-Salaried positions
- a. Charmaine Mitchell as Building Substitute
  - b. Janeesha Horton-White as Building Substitute
  - c. Alexandra Rene-Fedna as Grade Level Chair
  - d. Angel McCoy for Substitute Support Stipend
  - e. Ryan Wright as Grade Level Chair
  - f. Jessica Yentema for Home Instruction
  - g. Nicole Cassell for Home Instruction
  - h. Summiya Abdul-Quddus for Home Instruction
  - i. Shadura Lee for Home Instruction
  - j. Manny DaLomba as Head Middle School Basketball Coach
  - k. David Bradley as Head Middle School Basketball Coach
  - l. Melvin Weldon as High School Basketball Coach

3. October 27 FABOT.pdf - 74

C. Approve the one-time payment of \$3,063 to Jacqueline Martinez for the program administrative costs associated with P-EBT in FY21 effective November 1, 2021.

D. Accept the resignations of the following staff as presented and attached:

- 1. Acknowledge the resignation of Luke Rizzoli, Career Teacher, effective October 29, 2021.

a. LRizzoli Resignation Notice.pdf - 77

2. Accept the resignation of Rafael Berriel, Career Teacher, effective November 30, 2021.

a. Berriel\_Resignation\_Letter.pdf - 78

3. Acknowledge the resignation of Bailie Gregory, Career Teacher, effective October 29, 2021.

a. bgregory resignation.docx - 79

4. Accept the resignation of Terri White, Career Teacher, effective December 10, 2021.

a. TWhite Resignation.pdf - 80

5. Accept the resignation of Lorena LiMato, Career Teacher, effective December 17, 2021.

a. Lorena LiMato Resignation Letter.pdf - 81

6. Acknowledge the resignation of Amanda Fenderson, Career Teacher, effective October 29, 2021.

a. Fenderson Resignation Letter.docx.pdf - 82

E. Approve the salary, title and stipend adjustments for the following staff as presented and attached:

1. James Blocker

2. Vincent Cruz

3. Nyasia Talley-Joseph

4. Steven Marchesano

5. Mckenzie Lennon

6. Danielle Janus

7. Jacquelyn Brady

8. Damien Castagne

9. October 27- Corrections.pdf - 83

F. Approve the Referral Bonus for the following staff members effective November 15, 2021:

1. Lismarie Acevedo

2. Tiffany Acevedo

G. Accept Board Secretary Report

1. Board Sec Reports 2021-09-30.pdf - 84

H. Accept Board Treasurer Report

1. Treasurers Rept 2021-09-30.pdf - 96

I. Accept Budget Adjustments and Transfer Date

Approve the budget adjustments with a transfer date of October 29, 2021 as presented and attached.

1. Budget Adj 2021-09.pdf - 106

**J. Approve Certification of Accounts**

Certification of Accounts Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of September 30, 2021 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Vote

Christophe  
r Lessard

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Christopher Lessard  
October 27, 2021  
Date Board Certification of Accounts RESOLVED After review of the Secretary's and Treasurer's reports for September 30, 2021 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

**K. Approve Bill List**

Approve the September 30, 2021 to October 27, 2021 bills list in the amount of \$1,526,895.60 as presented and attached.

1. Check Register.PDF - 107

**L. Approve the Corrected Gross Payroll**

Re-Approve the gross payrolls for August 31, 2021 in the corrected amount of \$407,161.56 and for September 15, 2021 in the amount of \$422,593.28 as presented and attached.

Vote

Johanna  
Soto

1. August 31 2021 Payroll\_rev..pdf - 118

2. September 15 2021 Payroll\_rev.pdf - 124

**M. Approve Gross Payrolls**

Approve the gross payrolls for September 30, 2021 in the amount of \$419,295.35 and for October 15, 2021 in the amount of \$419,822.09 as presented and attached.

Vote

Johanna  
Soto

1. September 30 2021 Payroll.pdf - 131

2. October 15 2021 Payroll.pdf - 137

**N. Adopt the following policy:**

1. 3542.2 School Meal Program Arrears - 144

**O. Approve the first reading of the following policies:**

1. 5141.10 Face Coverings - 148

2. 5141.11 Vaccination/Testing - 153

**P. Confirm HIB Findings and Student Culture Data**

Affirm the findings of HIB investigation 222935\_FAI\_10042021 as "Unfounded, Inconclusive" and HIB investigation 223581\_FAI\_10182021 as "Founded" as presented and attached. Additionally, affirm student culture and suspension data for the month of September.

Vote

Barbara  
Zjawin

1. Culture Snapshot.pdf - 157

2. HIB Report - 159

**Q. Authorize the recovery of unclaimed property**

Vote

Diana

Authorize Christopher Lessard, as School Business Administrator, the power of attorney authority to recover unclaimed property held by the State of New Jersey or any other state on behalf of Foundation Academy Charter School.

Ubaldo

1. UnclaimedPropertyNotice.pdf - 160

#### R. Approve Staff Professional Development

Vote

Diana  
Ubaldo

Approve the following staff professional development activities:

1. Isaiah Jones to attend Bringing all Voices to the Classroom: An Intro to the Choices Program in North Brunswick, NJ on December 2 for a total cost of \$145.

2. Damon Peoples to attend Bringing all Voices to the Classroom: An Intro to the Choices Program in North Brunswick, NJ on December 3 for a total cost of \$145.

3. Edwin Benavides to attend Bringing all Voices to the Classroom: An Intro to the Choices Program in North Brunswick, NJ on December 2 for a total cost of \$145

4. Matthew Triolo to attend Bringing all Voices to the Classroom: An Intro to the Choices Program in North Brunswick, NJ on December 2 for a total cost of \$145

a. History Teachers PD.pdf - 163

#### S. Approve Staff Salaries Being Paid Through Federal Grant

Vote

Diana  
Ubaldo

Approve the staff salaries being paid through federal grant as presented and attached

1. Staff Receiving a Portion of Salary Through Grant 21-22.docx - 169

T. Approve training days for the following staff at the rate of \$100.00 per day.

1. Todd DuPell

2. Francisca Deleon

3. Joseph Shelton

4. Yolanda Corbin-Graham

5. LaShun Robinson

6. Aaliyah Lewis

U. Approve the maternity leave adjustment for the following staff member:

1. Approve the maternity leave adjustment for Maria Kane, Career Teacher, starting October 19, 2021

#### V. Approve Transportation Contracts

Vote

Johanna  
Soto

Approve the following transportation contracts:

1. FASRA2022-01 with Rick Bus Company for soccer game transportation for a total cost not to exceed \$924.00 as presented and attached.

2. FASRA2022-02 with Rick Bus Company for field trip transportation for a total cost not to exceed \$1266.00 as presented and attached.

a. FASRA2022-01 & 02 Board Approval.docx - 170

#### W. Approve 2021-22 Remote Learning Plan

1. Remote Instruction Plan 2021-22.pdf - 172

X. With recognition and appreciation from the Foundation Academies Board of Trustees, approve the Pandemic Coverage Stipend as presented and attached, to be paid on the December 15, 2021 pay cycle.

1. December 15 Stipend - Staff Amounts.pdf - 186

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#### VIII. Resolved/Motion/Roll Call Vote

Stacy Denton made a motion to RESOLVE that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 102721-III.A. through 102721-III.U. Carl Seiden seconded the motion. The board voted unanimously to approve the motion.

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#### IX. Closing Items

Grecia Montero made a motion to Adjourn Meeting. Jacqui GRiffith seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 PM. Respectfully Submitted, R. Binz