

# Meeting Book - Foundation Academy November 17, 2021 Board Meeting

## Foundation Academies Board Meeting

### I. Opening Items

#### A. Call The Meeting to Order

Presented By: Ms. Kimme Carlos / Kimme Carlos called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, November 17, 2021 at PM Room 100 of 22 Grand Street, Trenton, NJ 08611. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Kimme Carlos , Carl Seiden, Stacy Denton, . Absent -Al-Lateef Farmer, Rev. Karen Hernandez-Granzen.

Presented  
by: Ms.  
Kimme  
Carlos

#### B. Record Attendance and Guests

Staff present: Graig Weiss, Sheria McRae, Shanesia Davis, Melissa Campbell, Chris Lessard, Angela Joyner, Natasia Cooper, Johanna Soto, and Rachael Binz, in the capacity of secretary to the board.  
Public present: None

#### C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented  
by: Ms.  
Kimme  
Carlos

#### D. Mission Moments

Two videos/slideshows of extracurricular activities were presented.

1. [Art at FA: Fall 2021](#)
2. [High School Sports and Activities](#)

#### E. High School Lead Measures Presentation

Melissa Campbell presented high school lead measures related to her plan for improving adult communication.

1. Lead Measures

#### F. Safe Reopening Plan

Public comment is invited on revisions to the safe reopening plan.

1. Foundation Academy 2021-22 Safe Reopening Plan

#### G. Public Participation

None.

#### H. Strategic Imperatives Update

Graig Weiss presented updates on the strategic imperatives and plans to strengthen the senior leadership team,

Graig  
Weiss

1. [2020-25 Strategic Imperatives](#)
2. November Board Meeting - Senior Leadership Plan.pdf

#### I. Upcoming Events

December 17th: Clubs Expo and Intermediate School Winter Wonderland

#### J. Review Start Strong Test Results

Sheria McRae presented Start Strong test results in relation to iReady data.

Sheria  
McRae

## II. Committee Reports

### A. Academics, Culture, and Talent Committee

Todd Kent informed the board that Foundation Academies is experiencing staff shortages similar to those reported at other schools. Fewer applications are being received than would normally be expected.

Todd Kent

### B. Friends Advancement Committee

The Friends Annual Fund drive is beginning, with a goal of \$60,000. The Friends group will join the school board for the December board meeting.

Jacqui Griffith

### C. Finance and Facilities Committee

School finances remain stable.

Carl Seiden

#### 1. Finance Packet

- a. 2021-11-15 Finance Committee Agenda.pdf

### D. Trustees Committee

The board discussed moving meeting times to 5:00 PM. The board president will reach out to absent board members to finalize meeting times. If changed, meetings will be readvertised.

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## III. Consent Agenda Items

### A. Approve Minutes

- 1. October 27 2021 FABOT meeting minutes.pdf

### B. Accept Donations as presented and attached

- 1. Fidelity Charitable (Sarah Ringer), \$10,000.00, check (10/1/2021)

### C. Approve Staff Hires

Vote

Lolade Onashile

#### 1. 2021-22 Salaried Positions

- a. Ashley Campana as Special Education Teacher's Assistant
- b. Darnetta Taylor as Custodian
- c. Darcia Perry as Instructional Dean
- d. Marliss Platt as Instructional Dean
- e. Princess Tidwell as Special Education Teacher's Assistant

#### 2. 2021-2022 Stipends/Non-Salaried positions

- a. Gina Del Rosario as Head Middle School Cheer Coach
- b. David Bradley as Head Middle School Basketball Coach

- c. Terrance Matthew as Part-Time Custodian
- d. Jacquelyn Brady for Home Instruction
- e. Calvin McRae as Content Lead
- f. Isabel Goss as Team Lead

3. November Talent Items

D. Approve training days for the following staff at the rate of \$100.00 per day.

- 1. Ashley Campana
- 2. Darnetta Taylor
- 3. Darcia Perry
- 4. Marliss Platt
- 5. Princess Tidwell

E. Accept the resignations of the following staff as presented and attached:

1. Acknowledge the resignation of Rodney Matlock, Custodian, effective November 15, 2021.

a. Matlock Resignation.pdf

2. Accept the resignation of Marina Pappas, Novice Teacher, effective January 5, 2022.

a. MPappas Resignation.docx

3. Acknowledge the resignation of Sondra Addobea-Reese, Teacher Fellow, effective November 19, 2021.

a. SAddobea Resignation.pdf

F. Approve the termination for the following staff as presented and attached:

1. Approve the termination of Employee 586, effective November 15, 2021 (PERMANENTLY DISQUALIFIED)

G. Approve the maternity/medical leaves from the following staff as presented and attached:

1. Approve the medical leave of Employee 416, effective November 8, 2021, returning January 7, 2022.

a. Employee 416 Medical Letter\_redacted.pdf

H. Approve the salary, title and stipend adjustments for the following staff as presented and attached:

1. Edwin Benavides
2. Yolanda Corbin-Graham
3. Victoria Berry
4. David Dupree
5. LaShun Robinson
6. Isabel Goss
7. Aaliyah Lewis
8. November Talent Corrections

**I. Approve Staff Travel for Professional Development**

|  |      |                 |
|--|------|-----------------|
| 1. Ernest Nemeth to attend Shape America National Convention in New Orleans, Louisiana on April 26-30, 2022 for a total cost not to exceed \$1970, plus the cost of ground transportation. | Vote | Diana<br>Ubaldo |
|--|------|-----------------|

a. EJNemethPD.pdf

**J. Approve Staff Professional Development** Vote

Approve the following staff professional development activities:

|  |      |                 |
|--|------|-----------------|
| 1. Artemus Werts to virtually attend The Art of Coaching 101 seminar on December 8, 2020 for a total cost not to exceed \$595. | Vote | Diana<br>Ubaldo |
|--|------|-----------------|

a. AW PD.pdf

|  |      |                 |
|--|------|-----------------|
| 2. Claire Cunliffe to virtually attend The Art of Coaching 101 seminar on December 8, 2020 for a total cost not to exceed \$595. | Vote | Diana<br>Ubaldo |
|--|------|-----------------|

a. CC PD.pdf

|   |      |  |
|---|------|--|
| 3. Diana Ubaldo to attend NJASBO Academy seminars in Robbinsville, NJ on 11/30, 3/1, 3/22 and 4/5 for a total cost not to exceed \$250. | Vote |  |
|---|------|--|

a. PD DUbaldo Nov-Apr.pdf

**K. Accept Board Secretary Report** Vote Christopher  
Lessard

Approve the October Board Secretary Report as presented and attached.

1. Board Sec Reports 2021-10-31 .pdf

**L. Accept Board Treasurer Report** Vote Christopher  
Lessard

Approve the October Board Treasurer Report as presented and attached.

1. October Treasurers Rept 2021.pdf

**M. Accept Budget Adjustments and Transfer Date** Vote Christopher  
Lessard

Approve the budget adjustments with a transfer date of October 31, 2021 as presented and attached.

1. Budget Adj 2021-10-31.PDF

## **N. Approve Certification of Accounts**

Certification of Accounts Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of October 31, 2021 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

\_\_\_\_\_  
Christopher Lessard  
November 17, 2021  
Date Board Certification of Accounts RESOLVED After review of the Secretary's and Treasurer's reports for October 31, 2021 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Vote

Christopher  
Lessard

## **O. Approve Bill List**

Approve the October 28, 2021 to November 17, 2021 bills list in the amount of \$1,220,878.73 as presented and attached.

1. Check Register.PDF

Vote

Diana  
Ubaldo

## **P. Approve Gross Payrolls**

Approve the gross payrolls for October 29, 2021 in the amount of \$422,496.57 and for November 15, 2021 in the amount of \$452,404.37 as presented and attached.

1. November 15 2021 Payroll.pdf
2. October 29 2021 Payroll.pdf

Vote

Johanna  
Soto

## **Q. Confirm HIB Findings and Suspension Data**

Affirm the findings of investigations 223800\_FAC\_10212021, 224465\_FCA\_11032021 and 224383\_FCA\_11022021 as "Unfounded" as presented and attached, and acknowledge the suspension data as attached.

1. SuperintendentHIBReport (2).docx
2. \_Culture Snapshot (1).pdf

Vote

Barbara  
Zjawin

## **R. Approve the submission of the HIB Grades Report as presented and attached.**

1. HIB Grades Report Draft 2020-21.pdf

## **S. Approve the appointment of Patrice Garrison as Section 504 Officer.**

## **T. Approve the Annual Charter/Renaissance School Fiscal Questionnaire**

Approve the Annual Charter/Renaissance School Fiscal Questionnaire as presented and attached.

1. AnnualCharterFiscalQuestionnaire.pdf

Vote

Diana  
Ubaldo

## **U. Approve ESSER III Grant Submission**

Approve the submission of the Elementary and Secondary School Emergency Relief Fund (ESSER III) Grant application, and accept the grant award of these funds upon subsequent approval of the ESSER III Grant application.

1. ESSER III.pdf

Vote

Diana  
Ubaldo

## **V. Adopt the following policies:**

1. 5141.11 Vaccination and Testing

2. 5141.10 Face Coverings

**W. Review and Adopt the 2021-22 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials**

1. 2021-22 MOA Between Schools and Law Enforcement.pdf

**X. Approve the Referral Bonus for the following staff members effective December 15, 2021:**

1. Christina Eugene

2. Rachael Binz

**Y. Approve the December Pandemic Stipend for the following staff members effective December 15, 2021:**

1. David Dupree

2. Yolanda Corbin-Graham

3. LaShun Robinson

4. Darnetta Taylor

5. Aaliyah Lewis

**Z. Approve the Compensation Audit Steering Committee Stipend for the following staff members effective December 15, 2021:**

1. Angela Joyner

2. Brian Kelley

3. Alexandra Rene-Fedna

4. Nicole Bradshaw

5. Shanesia Davis

6. Lolade Onashile

**AA. Approve revised Foundation Academy 2021-22 Safe Reopening Plan**

1. Safe Reopening Plan: November 2021 Revision.pdf

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**IV. Resolved/Motion/Roll Call Vote**

Stacy Denton made a motion to RESOLVE that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 111721-III.A. through 111721-III.AA. Todd Kent seconded the motion. The board voted unanimously to approve the motion.

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**V. Executive Session**

WHEREAS, the Open Public Meetings Act authorizes a public body to meet in closed session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public

meeting before it can meet in such closed session; now, therefore  
BE IT RESOLVED, by the Foundation Academies Board of Trustees, that  
it does hereby determine that it is necessary to meet in closed session  
prior to the adjournment of this meeting to discuss personnel matters.  
BE IT ALSO RESOLVED, that the matters discussed will be made public  
when the need for such confidentiality no longer exists. The Board may  
reconvene in public session at the conclusion of the closed session. Action  
may be taken by the Board when Open Session resumes.

Grecia Montero made a motion to enter executive session. Carl Seiden  
seconded the motion. The board voted unanimously to enter executive  
session, which began at 7:24 PM.

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## **VI. Closing Items**

Stacy Denton made a motion to Adjourn Meeting. Grecia Montero  
seconded the motion. The board VOTED unanimously to approve the  
motion. There being no further business to be transacted, and upon motion  
duly made, seconded and approved, the meeting was adjourned at 8:08  
PM. Respectfully Submitted, R. Binz