

Meeting Book - Foundation Academy December 15, 2021 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented by: Ms. Kimme Carlos / Kimme Carlos called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, December 15, 2021 at 5:02 PM Room 100 of 22 Grand Street, Trenton, NJ 08611. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Kimme Carlos , Carl Seiden, Stacy Denton, Rev. Karen Hernandez-Granzen. Absent -Al-Lateef Farmer

Presented
by: Ms.
Kimme
Carlos

B. Record Attendance and Guests

Staff present: Graig Weiss, Chris Lessard, Shanesia Davis, and Rachael Binz, in the capacity of secretary to the board. Public present: None

C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented
by: Ms.
Kimme
Carlos

D. Mission Moment

Home Office Outing

1. [Photos](#)

E. Public Participation

None

F. Strategic Imperatives Update

Graig Weiss gave an update on the compensation audit, which will be discussed further at the January board meeting.

Graig
Weiss

The school is preparing to move forward with art installations at both campuses.

1. Compensation Audit Update

2. [2020-25 Strategic Imperatives](#)

3. Graphics for 363 Interior

II. Committee Reports

A. Academics, Culture, and Talent Committee

Did not meet in December. Next meeting is scheduled for January.

Todd Kent

B. Friends Advancement Committee

Did not meet in December. Next meeting is scheduled for January.

Jacqui
Griffith

C. Finance and Facilities Committee

The committee is considering revision of the monthly finance dashboard.

Carl
Seiden

1. Finance Packet

- a. Board Sec Report 2021-11-30 ns (1).pdf

D. Trustees Committee

Next meeting January 19, 2022.

III. Consent Agenda Items

A. Approve Minutes

1. November 17, 2021 board meeting minutes

B. Accept Donations as presented and attached

1. Fidelity Charitable (Mary G. Roebling Foundation), \$7,500.00, check (11/15/2021)

C. Accept the resignations of the following staff as presented and attached:

1. Acknowledge the resignation for Terri White, Career Teacher, last day being adjusted to December 1, 2021.

2. Accept the resignation of Sherine Nashef, Career Teacher, effective February 24, 2022.

a. SNashef Resignation.pdf

3. Acknowledge the resignation of Rudolph Williams, Leader of Student Culture, effective December 31, 2021.

a. RWilliams Letter of Resignation FAC.docx.pdf

4. Acknowledge the resignation of Ayesha Qureshi, Career Teacher, effective December 15, 2021.

a. AQureshi Resignation.PDF

D. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

1. 2021-22 Salaried Positions

- a. John Paxton as Leader of Student Culture
- b. Andrea Moore as Career Teacher

2. 2021-2022 Stipends/Non-Salaried positions

- a. Yuri Kim for Coverage Stipend
- b. Ryan Wright for Coverage Stipend
- c. Olabisi Okoya for Coverage Stipend
- d. Nicole Bradshaw as High School Head Cheer Coach
- e. Jessica Yentema as ELL Testing

Vote

Lolade
Onashile

Coordinator

f. Bridget Lewis for Special Education Assistance

3. December Talent Items

E. Accept Board Treasurer Report

Approve the November Board Treasurer Report as presented and attached.

Vote

Christopher Lessard

1. FA November Treasurers Rept 2021.pdf

F. Accept Board Secretary Report

Approve the November Board Secretary Report as presented and attached.

Vote

Christopher Lessard

1. Board Sec Report 2021-11-30 ns.pdf
2. Board Sec Report 2021-11-30 ns.pdf

G. Accept Budget Adjustments and Transfer Date

Approve the budget adjustments with a transfer date of November 30, 2021 as presented and attached.

Vote

Christopher Lessard

1. Budget Adj 2021-11-30.PDF

H. Approve Certification of Accounts

Certification of Accounts Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of November 30, 2021 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education.

Christopher Lessard

Board Certification of Accounts

RESOLVED After review of the Secretary's and Treasurer's reports for November 30, 2021 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

I. Approve Bill List

Approve the November 18, 2021 to December 15, 2021 bills list in the amount of \$ 978,596.61 as presented and attached.

Vote

Diana Ubaldo

1. Bill List 12.15.21.PDF

J. Approve Gross Payrolls

Approve the gross payrolls for November 30, 2021 in the amount of \$426,481.68 and for December 15, 2021 in the amount of \$704,643.78 as presented and attached.

Vote

Johanna Soto

1. November 30 2021 Payroll.pdf
2. December 15 2021 Payroll.pdf

K. Confirm HIB Findings

Affirm HIB investigation 225724_FAC_12032021 as "Unfounded-Inconclusive" and HIB investigation 224739_FCA_11112021 as

Vote

Barbara Zjawin

"Unfounded".

1. SuperintendentHIBReport (3).docx

L. Approve Fundraising Activity

Approve the following student fundraiser activity

- | | | |
|---|------|--------------|
| 1. The High School will sell tickets in March and April to 11th grade and 12th grade students for the High School Prom. All money from ticket sales will offset the cost of the prom. | Vote | Diana Ubaldo |
|---|------|--------------|

- a. Prom fundraising form 12.7.pdf

M. Approve Staff Travel for Professional Development

Approve the following staff professional development activities

- | | | |
|--|------|--------------|
| 1. Jessica Tatelbaum to attend Diffusing Anger, Anxiety and Aggression workshop in Freehold, NJ on 1/5/22, for a total cost not to exceed \$279. | Vote | Diana Ubaldo |
|--|------|--------------|

- a. J Tatelbaum PD.pdf

N. Approve the salary, title and stipend adjustments and one-time payments or bonuses for the following staff as presented and attached:

1. Diana Ubaldo
2. Isabel Goss
3. Yuri Kim
4. Bridget Lewis
5. December Talent Corrections

O. Approve the Growth-Focused Award bonus in the amount of \$1,000 each for the following staff members, effective December 23, 2021:

1. Olabisi Okoya
2. Jessica Yentema
3. Frank Prendergast
4. Isiah Jones
5. Shanesia Davis

P. Renew the employment contracts of the following salaried staff as presented and attached, effective January 1, 2022.

1. Natasia Cooper as Principal
2. Angela Joyner as Principal
3. Melissa Campbell as Principal

Q. Approve the referral bonus for the following staff

member, effective December 23, 2021.

1. Shea Lightfoot

R. Approve the calendar adjustments as follows

1. Adjust the testing dates for iReady Diagnostic 2 in grades 3-12 to January 3, 2022-January 5, 2022.
2. Expand the testing window for iReady Diagnostic 2 for grades K-2 to December 13, 2021- January 5, 2022.
3. Move Data Day 2, a staff in-service day, to Friday, January 14, 2022 utilizing an emergency day to make this change.
4. Rename Thursday December 23 as "Staff In-Service".
5. Change the mid-year ELL testing window to January 18-28, 2022.

S. Affirm the November 2021 suspension data as presented and attached.

1. Suspensions November 2021

T. Appoint the Public Agency Compliance Officer

Appoint Diana Ubaldo as the Foundation Academy Charter School Public Agency Compliance Officer for 2022.

Vote

Johanna
Soto

U. Authorize the use of competitive contracting to obtain proposals for the provision of intervention services for eligible students in reading and math.

WHEREAS, the Foundation Academies' Board of Trustees ("Board") desires to contract with a vendor to provide intervention services for eligible students in reading and math; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for the operation, management, or administration of other services, with the approval of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Division"); and

WHEREAS, the Division has, by its Local Finance Notice 2010-03 dated January 15, 2010, authorized the use of competitive contracting for school and district improvement services geared toward improving student performance; and

WHEREAS, the Board desires to use competitive contracting to procure the specialized services mentioned above; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to pass a resolution authorizing the use of competitive contracting.

NOW THEREFORE BE IT RESOLVED that pursuant to the provisions of N.J.S.A. 18A:18A-4.1 et seq., the Board hereby authorizes the use of competitive contracting to obtain proposals for the provision of intervention services for eligible students in reading and math.

IV. Resolved/Motion/Roll Call Vote

Carl Seiden made a motion to RESOLVE that the Board of Trustees accept the recommendation of the Chief Executive Officer to approve the above- identified consent agenda items numbered 121521-III.A. through 121521-III.U. Jacqui Griffith seconded the motion. The board voted unanimously to approve the motion.

V. Executive Session

None.

VI. Closing Items

Grecia Montero made a motion to Adjourn Meeting. Stacy Denton seconded the motion. The board VOTED unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:50 PM. Respectfully Submitted, R. Binz