

Meeting Book - Foundation Academy February 23, 2022 Board Meeting

Foundation Academies Board Meeting

I. Opening Items

A. Call The Meeting to Order

Presented By: Ms. Kimme Carlos / Kimme Carlos called a meeting of the board of trustees of Foundation Academy Charter School to order on Wednesday, February 23, 2022 at 5:03 PM via Google Meet. Present- Todd Kent, Grecia Montero, Jacqui Griffith, Kimme Carlos, Stacy Denton, Carl Seiden, Al-Lateef Farmer, Rev. Karen Hernandez-Granzen (exited at 6:50 PM).

Presented
by: Ms.
Kimme
Carlos

B. Record Attendance and Guests

Staff present: Graig Weiss, Sheria McRae, Shanesia Davis, Christopher Lessard, John Salvetta, Courtney Ageyman, Kathleen Reilly Streicher, and Rachael Binz, in the capacity of secretary to the board.

Public present: Richard Seigler, trustee candidate.

C. Sunshine Law

In accordance with the New Jersey Open Public Meetings Act, notice of this meeting of the Foundation Academy Charter School Board of Trustees has been given by having the date, time and place thereof posted in the Trenton Times and Trentonian newspapers. Formal action may take place at this meeting.

Presented
by: Ms.
Kimme
Carlos

D. Mission Moment

John Salvetta and Courtney Ageyman shared the status scholarships earned by the class of 2022, as well as updates on individual students and alumni.

John
Salvetta
and
Courtney
Ageyman

1. Mission Moment Feb2022.pdf

E. Public Participation

Richard Seigler, Trustee candidate, introduced himself to the board and school staff.

F. Strategic Imperatives Update

Graig Weiss discussed financial projections based on the results of the TNTP compensation audit and answered questions from the board.

Graig
Weiss

1. [2020-25 Strategic Imperatives](#)
2. Long Term Financial Outlook_Compensation Audit_Feb 2022.pdf

G. Covid-19 Response

Sheria McRae and the board discussed plans to continue requiring masks through the end of the school year.

Sheria
McRae

H. Upcoming Events

Financial disclosures due by April 25th.
If you haven't already done so, please read and sign off on the Board Member Code of Ethics in BoardEffect.

II. Committee Reports

A. Friends Advancement Committee

Jacqui

Kathleen Reilly Streicher outlined plans for an upcoming leadership council meeting.

Griffith

B. Finance and Facilities Committee

Carl Seiden was pleased to present a clean audit report.

Carl
Seiden

1. Foundation Academy Charter School Audit Report - Draft 3.pdf
2. Foundation Academy Charter School AMR - DRAFT 3.pdf
3. Finance Packet
4. 2022-02-22 Finance Committee Agenda.pdf

C. Trustees Committee

Sheria McRae has taken the role of staff liason to this committee. The committee is pleased with board recruitment this year, and welcomes Mr. Seiden to the board.

Jacqui
Griffith

III. Consent Agenda Items

A. Approve Minutes

1. January 26, 2022 board meeting minutes

B. Approve Staff Hires

Approve all new hires assuming successful completion of criminal and background clearances, as presented and attached:

Vote

Lolade
Onashile

1. 2021-22 Salaried Positions

- a. Zeina Cabrera-Peterson as Talent Recruiter
- b. Terra Applegate as School Secretary
- c. Damariez Martinez as School Secretary
- d. Cecelia Jacko as School Secretary
- e. Tanya Lanham as School Social Worker

2. 2021-2022 Stipends/Non-Salaried positions

- a. Margarita Medina for ESL Support Stipend
- b. Richard Schaefer as Substitute Bus Driver

3. February Talent Items

C. Approve training days for the following staff at the rate of \$100.00 per day.

1. Zeina Cabrera-Peterson
2. Terra Applegate
3. Damariez Martinez
4. Cecelia Jacko

D. Accept the resignations of the following staff as presented and attached:

1. Acknowledge the resignation of Artemus Werts, Principal-in-Residence, effective February 16, 2022.

a. Letter of Resignation, Werts.pdf

2. Accept the resignation of Samiat Okoya, Data and Assessment Associate, effective February 25, 2022.

a. Samiat Okoya_ Letter of Resignation.pdf

E. Approve salary, term and title adjustments for the following staff as presented and attached:

1. JonBonae Shipman

2. Chisoney Swaby

3. February Talent Corrections

F. Approve the following individuals from The College of New Jersey to serve as student teachers effective February 24, 2022:

1. Gianna Dane

a. Dane Resume.pdf

2. Sofia Del Gaizo

a. Del Gaizo Resume.pdf

3. Joshua Goldstein

a. Goldstein Resume.pdf

4. Shea Keenan

a. Keenan Resume.pdf

5. Nicola Laba

a. Laba Resume.docx

6. Shannon Lazarowitz

a. Lazarowitz Resume.pdf

7. Averie Madden

a. Madden Resume.docx

8. Amy Magrino

a. Magrino Resume.pdf

9. Chris McCormack

a. McCormack Resume.docx

10. Gianna Milordo

a. Milordo Resume.docx

11. Katie O'donnell

a. ODonnell Resume.pdf

12. Emmalee Olsen

a. Olsen Resume.pdf

13. Sophia Pappas

a. Pappas Resume.pdf

14. Nicolette Phillips

a. Phillips Resume.pdf

15. Joshua Riker

a. Riker Resume.pdf

16. Olivia Ugliarolo

a. Ugliarolo Resume.docx

17. Natalie Wright

a. Wright Resume.pdf

18. Ciara Corbett

a. Ciara Corbett Resume.docx.pdf

19. Anna Dowling

a. Dowling Resume.pdf

20. Bianca Nicolescu

a. Bianca Nicolescu's Academic Resume (1).pdf

21. Nicolette Wynn

a. Wynn Resume.docx.pdf

G. Approve Staff Travel for Professional Development

1. Lolade Onashile to attend Society for Human Resource Management (SHRM) Annual Conference and Expo in New Orleans, Louisiana, June 11-15, 2022 for a total cost not to exceed \$3402, plus the cost of ground transportation.

Vote

Diana
Ubaldo

a.
lolade_shrm_22professional_learning_opportunity_request_121521_signed.pdf

b. SHRM Annual Conference 22.pdf

2. Shanesia Davis to attend Society for Human Resource Management (SHRM) Annual Conference and Expo in New Orleans, Louisiana June, 11-15, 2022 for a total cost not to exceed \$3202, plus the cost of ground transportation.

Vote

Diana
Ubaldo

a.
Davis_SHRM_22Professional_Learning_Opportunity_Request_12_15_21_signed.pdf

b. SHRM Annual Conference 22.pdf

3. Lolade Onashile to attend Education Elements (Recruiting & Retaining Our Teacher Workforce) in Washington, DC, March 29-31, 2022 for a total cost not to exceed \$843.94, plus the cost of ground transportation.

a. LO DC PD.pdf

H. Approve Staff Professional Development

1. Mainor Rivera to attend NJASBO Payroll Fundamentals seminar in Robbinsville, NJ on March 1 for a total cost not to exceed \$75. Vote Diana Ubaldo

a. MRiverPD.pdf

2. Johanna Soto to virtually attend The Art of Coaching 101 seminar March 3, 2022, for a total cost not to exceed \$695. Vote Diana Ubaldo

a. J Soto -ArtofCoaching.pdf

3. Diana Ubaldo to attend NJASBO School law & Legislative Update on February 24 in Mt. Laurel, NJ for a total cost not to exceed \$100. Vote Diana Ubaldo

a. NJASBO_School_law_&_Legislative_Update.pdf

4. Diana Ubaldo to attend NJASBO Audit Review on April 21 in Whippany, NJ for a total cost not to exceed \$100. Vote Diana Ubaldo

a. njasbo_-_Audit_review_signed.pdf

5. Diana Ubaldo to attend School IPM Coordinators on April 22 in Bridgewater, NJ for a \$0 total cost. Vote Diana Ubaldo

a. School_IPM_Coordinators_-_Integrated_Pest_Management_(IPM).pdf

6. Diana Ubaldo to attend PEOSH/NJADP - Indoor Air Quality seminar on May 27, 2022 in Newark, NJ for a \$0 total cost. Vote Diana Ubaldo

a. PEOSH_NJADP_-_2021-2022_-_Indoor_Air_Quality.pdf

I. Approve Staff Professional Development

1. Sheria McRae to receive coaching from 2N Investments LLC March 2022 – February 2023, for a total cost not to exceed \$20,000. Vote Diana Ubaldo

a. 2nd Quote.pdf

b. Sheria Executive coaching.pdf

J. Accept Board Secretary Report Vote Christopher Lessard
Approve the January Board Secretary Report as presented and attached.

1. Board Sec Report 2022-01.pdf

K. Accept Board Treasurer Report

Approve the January Board Treasurer Report as presented and attached.

Vote

Christopher
Lessard

1. January Treasurers Rept 2022.pdf

L. Accept Budget Adjustments and Transfer Date

Approve the budget adjustments with a transfer date of January 31, 2022 as presented and attached.

Vote

Christopher
Lessard

1. Budget ADJ (1).PDF

M. Approve Certification of Accounts

Certification of Accounts Pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 3, I certify that as of January 31, 2022 no major budgetary line item account expenditure exceeds the amount appropriated by the district Boards of Education. Christopher Lessard Board Certification of Accounts RESOLVED After review of the Secretary's and Treasurer's reports for January 31, 2022 and based upon consultation with and representations of the appropriate district officials (Secretary, Treasurer and Chief Executive Officer), the Board of Trustees of Foundation Academy Charter School pursuant to N.J.A.C. 6A:23A-16.1 0 (c) 4 has ascertained to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay) has been over-expended and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year, and hereby certifies the Charter School's financial plan (the budget) as approved is being followed as revealed in the financial reports.

Vote

Christopher
Lessard

N. Approve Gross Payrolls

Approve the gross payrolls for January 31, 2022 in the amount of \$412,438.13 and for February 15, 2022 in the amount of \$415,111.80 as presented and attached.

Vote

Mainor
Rivera

1. FABOT 1-31-22.pdf

2. FABOT 2-15-22.pdf

O. Approve Bill List

Approve the January 27, 2022 to February 23, 2022 bills list in the amount of \$1,266,595.52 as presented and attached.

Vote

Diana
Ubaldo

1. Bill List 2.23.22.pdf

P. Approve changes to the 2022-23 calendar as attached:

1. 2022-23 Staff Calendar

Q. Approve the submission of the NJDOE English Language Learner Three-Year Plan

1. 3. Three Year Plan 2.17.22.pdf

R. Approve the appointment of Richard Seigler-Carter to the Foundation Academy Board of Trustees for an initial term beginning on March 1, 2022 and ending on June 30, 2025.

S. Approve the continuation of face mask requirements for students and staff for the remainder of the 2021-22 school year.

T. Approve the Referral Bonus for the following staff members effective February 28, 2022:

1. Edwin Benavides
2. Helena Richardson

U. Accept the CAFR

Accept the June 30, 2021 Certified Annual Financial Report (Audit) with no recommendations as presented and attached.

1. AMR.pdf
2. CAFR.pdf
3. SYNOPSIS.pdf

Vote

Christopher
Lessard

V. Approve ESEA Consolidated Amendment

Approve the submission of an amendment to the ESEA Consolidated application.

Vote

Diana
Ubaldo

IV. Resolved/Motion/Roll Call Vote

Jacqui Griffith made a motion to RESOLVE that the Board of Trustees accept the recommendation to the Chief Executive Officer to approve the above- identified consent agenda items numbered 022322-III.A. through 022322-V.W. Carl Seiden seconded the motion. The board voted unanimously to approve the motion.

V. Executive Session

WHEREAS, the Open Public Meetings Act authorizes a public body to meet in closed session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such closed session; now, therefore BE IT RESOLVED, by the Foundation Academies Board of Trustees, that it does hereby determine that it is necessary to meet in closed session prior to the adjournment of this meeting to discuss personnel matters.

The board voted to enter executive session at 6:07 PM. Executive session adjourned and the board re-entered public session at 7:18 PM.

VI. Consent Items, Part II

A. Approve the evaluation of the Chief Executive Officer

1. CEO eval resolution 2-22.pdf

B. Approve the professional services contract with Edgility Consulting to conduct an Executive Search, and presented and attached and for an amount not to exceed \$60,000.

1. Foundation Academies_2022_COO.pdf

VII. Resolved/Motion/Roll Call Vote

Stacy Denton made a motion to RESOLVE that the Board of Trustees to approve the above- identified consent agenda items numbered 022322-VI.A. through 022322-VI.B. Jacqui Griffith seconded the motion. The board voted unanimously to approve the motion.

VIII. Closing Items

Stacy Denton made a motion to Adjourn Meeting. Grecia Montero seconded the motion. The board VOTED unanimously to approve the

motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 07:24 PM. Respectfully Submitted, R. Binz